

DRAFT

FAIRLINGTON GLEN COUNCIL OF CO-OWNERS
ANNUAL MEETING MINUTES
Fairlington Community Center
November 2, 2017

ATTENDEES: Jay Yianilos (President), Thora Stanwood (Vice President), Maynard Dixon (Treasurer), Bill Worsley (Secretary), Lee Henry (At-Large Member), Candace Lewis (Cardinal Management), and approximately 17 co-owners.

CALL TO ORDER AND INTRODUCTION OF THE BOARD

The president called the meeting to order at 7:06 p.m. It was established that a quorum (41.6%), defined as at least 25%, was present by proxy, electronic vote and in person. The board was introduced.

APPOINTMENT OF THE PARLIAMENTARIAN

The at-large board member was appointed parliamentarian. Robert's Rules of Order would be followed.

PROOF OF NOTICE OF MEETING

The president reported that the notice of the annual meeting of the Fairlington Glen Council of Co-Owners was mailed on or about September 26, 2017, to all co-owners of record in accordance with the Virginia Condominium Act.

SELECTION OF INSPECTORS OF THE ELECTION

Lori Derkay (court 12) and Charlie Robbins (court 13) were appointed Inspectors of the Election.

PRESIDENT'S REPORT

The president reported that the major projects of 2017 included:

1. Roof replacements in courts 8 and 12 were completed. Next year is the final year of replacement work for Bangor slate roofs. Five half-roofs in courts 13 and 15 will be done.
2. Before the pool season began, we had to replace a section of the pool's concrete deck. Given the pool's age, more sections of the deck will likely need replacing in the coming years.
3. We had another great summer at the pool, including three terrific community parties.
4. We just authorized the purchase of pool covers to protect the main pool and the baby pool during the offseason.
5. We signed a new three-year contract with Atlantic Pool Service, our pool contractor.

6. The board opted not to exercise the option year with Lancaster Landscapes, the Glen's 2017 landscape contractor. The board approved a new three-year contract (base year and two option years) with Environmental Enhancements.
7. The board will soon be voting on proposals for new court signs for the entrances to each of our courtyards.
8. The exteriors of buildings in our courts are repainted every four years, and this year the Glen's contractor, Kolas, is completing work on courts 1 thru 4.
9. All stoop replacements in courts 1, 2, 3, and 15 will be completed soon by Lindman, the Glen's contractor.
10. Verizon FiOS is just about ready to begin service in the Glen.
11. We celebrated our many great Glen volunteers at our annual Volunteer Appreciation Night.
12. We have once again applied for the Community Association of the Year award from the Community Associations Institute.
13. Regarding the contaminated soil affecting courts 1, 2, 13, and 14, ECS Mid-Atlantic issued its Site Characterization Report Addendum.

Candace Lewis of Cardinal Management was introduced as our Management Agent and Maria Castro and Nelson Ordonez were cited as our on-site staff.

2018 BUDGET PRESENTATION

The treasurer summarized the board's proposed budget for 2018 and explained why he believes the Glen should continue its progress toward fully funded reserves.

STOOPS PRESENTATION

The secretary reviewed the progress of the stoops replacement project.

FIOS PRESENTATION

The at-large member reviewed the progress of Verizon's planned installation of FIOS in the Glen.

PRESENTATION OF BOARD CANDIDATES

The president introduced the candidates for the two vacant board positions: Maynard Dixon (court 16) and Bill Layer (court 5). Kevin Martel (court 14) was nominated as a write-in candidate.

VOTE ON 2018 BUDGET, CANDIDATES and 2016 MINUTES

The ballots were collected and the Inspectors of the Election retired to the corridor to count ballots.

COMMITTEE REPORTS

No reports from the committee chairs were made. The president thanked the many volunteers who served as committee members, assisted with special projects, provided advice and supported the Glen in many ways.

OLD BUSINESS

None.

NEW BUSINESS

The Annual Glen Water Conservation Award was presented to court 6.

The questions and comments submitted via the electronic votes were addressed by the treasurer and will be printed in the December issue of the Glen Echo newsletter.

VOTE ON THE 2018 BUDGET, CANDIDATES AND THE 2016 MINUTES

The president announced the results of the vote for the 2018 budget, board of directors and approval of the 2016 annual meeting minutes.

- 1) The 2018 budget was approved by a vote of 40.5% of the voting interest (92% of votes cast).
- 2) Maynard Dixon was elected to a three-year term on the board by a vote of 41.44% of the voting interest (95% of votes cast). Bill Layer was elected to a three-year term on the board by a vote of 36.11% of the voting interest (83% of votes cast).
- 3) The minutes of the 2016 annual meeting were approved by a vote of 42.87% of the voting interest (99% of votes cast).

The meeting was adjourned at 8:36 p.m.

Respectfully submitted,

Bill Worsley
Secretary