

**FAIRLINGTON GLEN COUNCIL OF CO-OWNERS**  
**April 10, 2018 Board Minutes**  
**Fairlington Community Center**

**ATTENDEES:** Thora Stanwood (President), Bill Worsley (Secretary), Maynard Dixon (Treasurer), Lee Henry (At-Large) and Candace Lewis (Cardinal Management). Bill Layer (Vice President) was absent.

**CALL TO ORDER:** The board meeting was called to order by the president at 6:33 p.m.

**ENVIRONMENTAL UPDATE:**

No report.

**BOARD MEETING MINUTES:**

**04.10.18.01 Motion.** Moved to approve the minutes of the March 13, 2018 board meeting, as amended. Motion passed unanimously.

**RESIDENTS' FORUM:**

The following residents attended the residents' forum: Tracy and Frank Van Atta (court 8), Lynda Lyle (court 14), Barbara Collier (court 14), Connie Francis (court 14), Monica Wiedemann (court 6), Sallie Schools (court 5), Antonio Tover (court 6), Jill Briggs (court 7), Margot Dickey (court 7), Paula Mathews (court 10), Ellen O'Connor (court 3).

Residents Tracy and Frank Van Atta asked about painting the fence along King Street and the possibility of installing a wooden fence or plantings for a visual barrier.

Residents of court 14 said that the spaces in the court 14 parking lot are too narrow. Since the parking lot will be renovated this year, residents would like wider parking spaces when it is restriped. Possible solutions that were discussed included removing one or both of the two unassigned spaces or expanding the area of the parking lot into the grassy area at the entrance.

Several residents of courts 6, 7, and 8 attended to discuss the removal of the paddle ball court between courts 6 and 7. They said that the paddle ball court is being used by their children on which to play tennis and ride their scooters; therefore, they want the paddle ball court to remain and be repaired. Other residents want the unsightly fence around it to be fixed or replaced.

**COMMITTEE REPORTS:**

**04.10.18.02 Motion.** Moved to approve the Fairlington FINS 2018 request to use the Glen pool for their team practices July 23-26, Monday through Thursday, from 3:30 p.m. to 5:30 p.m., and for their swim meet from 6:00 p.m. to 7:00 p.m. on Friday, July 27. Motion passed unanimously.

**04.10.18.03 Motion.** Moved to approve a landscape variance for landscape enhancements in the front and side plant beds at 4301 36th Street South in court 10. Motion passed unanimously.

Landscape clean-up day is scheduled for Saturday, April 14.

## **BOARD MEMBERS' REPORTS:**

President –

The Glen's management agent suggested that the Glen use door hangers as the first notification of a violation. If residents don't correct the violation, then an official notice of violation would be sent to the co-owner/resident. The president and treasurer will craft the verbiage for the door hanger.

**04.10.18.04 Motion.** Moved to approve the hiring of a certified playground inspector every other year, on each even-numbered year, for inspections of equipment and maintenance required, at a cost not to exceed \$500. Motion passed, with the president abstaining. The president felt strongly that there should be an inspection every year.

There was a three-pronged approach to removing all of the debris and downed tree after the major wind storm of Friday, March 2. A contract was quickly signed with G&V Tree for the removal of the large pine tree in court 8. Arlington County cleaned the streets and removed the debris from the catch basin openings. The Glen's on-site staff collected debris and placed the debris at court entrances for pick-up by the Glen's grounds maintenance contractor.

Banana Banner will install the signs for the court entrances on April 16-17, weather permitting.

The bench on the sidewalk at the metro stop near court 10 will be removed by the County at the request of the Glen and the Fairlington Citizens Association.

Dominion Energy finally found the problem that caused five street lights, in a row between the circle and court 10, to not function for months. The lights are now back on. Thanks go to Shannon Flanagan-Watson, Assistant County Manager, and to Scott Reamy of Dominion Energy for staying on top of this issue.

The Landscape committee will seek proposals for the removal of the vegetation along the King Street fence in advance of the fence painting.

Treasurer –

The 2017 draft audit report showed a surplus of \$24,726.01. The treasurer stated that the numbers in the draft report look good but that he needed more time to examine the text. At the advice of the management agent, he delayed signing the representation letter and moving to approve the draft audit report until the May board meeting.

**04.10.18.05 Motion.** Moved to approve the bid by Williams Painting to paint the King Street fence in the amount of \$5,860. Motion passed unanimously.

**04.10.18.06 Motion.** Moved to approve Pro-Pave's bid to replace the court 14 parking lot, curbs, gutters, and sidewalks in the amount of \$68,831. Motion passed unanimously.

However, it was agreed that work is not to commence until the Glen has approached REI about inspecting the work for conformity to the specifications. The management agent was asked to negotiate a lower bid from REI for overseeing the court 14 parking lot replacement.

A solution to the court 14 residents' request to widen the parking spaces will be sought prior to the commencement of the project.

Secretary –

The secretary said that REI has been asked for a bid to oversee the replacement of the Glen's court lighting system.

At-Large -

The at-large member suggested that the Landscape committee develop a tree planting rule for the board's consideration that will specify how close to buildings and fences trees can be planted. He will work with the Landscape chair to develop a rule.

The management agent was asked to ask Verizon to remove the marker flags that were put in the ground for the FIOS installation.

**MANAGEMENT REPORT:**

No report.

**EXECUTIVE SESSION:**

**04.10.18.07 Motion.** Moved to go into executive session at 8:03 p.m. Motion passed unanimously.

The board reconvened in regular session at 8:25 p.m.

**ADJOURNMENT:** The meeting was adjourned by the president at 8:25 p.m.

The next scheduled meeting of the board is Tuesday, May 8, 2018, at 6:30 p.m. at the Fairlington Community Center.

Respectfully submitted,

Bill Worsley  
Secretary