

## **FAIRLINGTON GLEN COUNCIL OF CO-OWNERS**

### **July 12, 2016 Board Minutes Fairlington Community Center**

**ATTENDEES:** Jay Yianilos (President), Thora Stanwood (Vice President), Bill Worsley (Secretary), Maynard Dixon (Treasurer), Will Smith (Tennis Chair), and Terry McGuire and Candace Lewis (Cardinal Management). Absent: Lee Henry (At-Large Member).

**CALL TO ORDER:** The meeting was called to order by the president at 6:45 p.m.

#### **RESIDENTS' FORUM –**

Sallie Schools of court 13 discussed her variance request for 3536 B-1 S. Stafford Street. She agreed to submit more details.

#### **APPROVAL OF THE MINUTES:**

**7.12.16.01 Motion.** Moved to approve the minutes of the June 14, 2016 board meeting. Motion passed unanimously.

#### **COMMITTEE REPORTS:**

Will Smith, chair of the tennis committee, inquired about the status of the contract with Bishops Tennis Inc., approved by the board in April for resurfacing of the triple tennis courts, crack repairs to the single tennis court, and two nets. Bishops may have misplaced the signed contract. The management agent will send it to Bishops again.

#### **BOARD MEMBERS' REPORTS:**

President --

At the meeting the president signed the painting contract with Williams Professional Painting for exterior painting in courts 13-16. The painting will start in mid-September.

The president approved a \$847.87 contract with PSE for replacement of four damaged carriage lights around the pool with Wave Lighting model 612-F fixtures and LED bulbs.

The president gave an approved common element use agreement to the management agent for 4229 S. 36<sup>th</sup> in court 11.

On September 7 at 7:30 p.m. there will be a Community Forum to enable co-owners to ask questions about the proposed annual budget in advance of the November annual meeting.

The Glen's Volunteer Appreciation Night will be on September 12 at 7:30 p.m.

Verizon has not yet countersigned the premises access license (PAL) agreement. The Glen has signed it.

Vice President –

The vice president requested that the management agent create a notice to be put in every door of courts 13–16 advising the residents to trim patio vegetation from their unit walls before this year's painting commences.

The vice president will give specifications for the bidding of a new landscape contract to the management agent. The contract with Environmental Enhancements expires in December.

An e-mail request will be sent to the management agent to move \$428.35 from line item 61560 (landscape budget) to the pool committee budget.

The vice president will e-mail the management agent with the address in court 1 where the Verizon wire has been draped between two courts for many months. The management agent will contact Verizon to bury the cable.

Treasurer –

The treasurer handed the management agent four \$25 checks for pool parties: one each from Jane Temoshok, Megan Pickersgill, Timothy Hodgson, and Chrysalis Chiropractic Association of Alexandria, Inc. (Capps at 4242 S. 35<sup>th</sup> Street).

**7.12.16.02 Motion.** Moved to approve the 2017 budget proposal, which contains an increase of 2.6%. Motion approved unanimously.

**7.12.16.03 Motion.** Moved to approve a \$5,440 contract with Dominion Paving and Sealing for crack filling and sealcoating of court 8 and restriping of courts 2, 3, 4, 8, 11, 13, and 14. Motion approved unanimously.

**7.12.16.04 Motion.** Moved to approve a \$6,562 contract with TD&D Unlimited for replacement of 772 square feet of concrete sidewalk at \$8.50 per square foot, at courts 3, 4, 5, 7, 10, 11, 12, 14, 15, and 16. The work will be done in the fall.

The treasurer left the meeting at 7:25 p.m.

Secretary –

The secretary reported that REI is expected to produce specifications for brick stoop renovations and the 2017 roof replacements soon.

At Large –

The at-large member was unable to attend the meeting.

#### **MANAGEMENT REPORT:**

No report.

#### **EXECUTIVE SESSION:**

**7.12.16.05 Motion.** Moved to go into executive session at 8:11 p.m. to discuss individual homeowner delinquencies, violations, and other legal matters. Motion passed unanimously.

**7.12.16.06 Motion.** Moved to return to open session at 8:18 p.m. Motion passed unanimously.

**ADJOURNMENT:** The meeting was adjourned by the president at 8:27 p.m.

The next scheduled meeting of the board is Tuesday, August 9, 2016, at 6:45 p.m. in the Fairlington Community Center.

Respectfully submitted,

Bill Worsley  
Secretary