

## **FAIRLINGTON GLEN COUNCIL OF CO-OWNERS**

**June 14, 2011 Board Minutes**

**Held at the Fairlington Community Center**

### **ATTENDEES**

Kathy Clatanoff, President; Margaret Windus, Treasurer; Jonathan Rolbin, Secretary; Amanda Deringer, At-Large; and David Crone (Cardinal Management). Absent Ray Alexander, Vice President.

Glen Co-owners: Jay Yianilos, Court 12; Maynard Dixon, Court 16; Alison Trimble, Court 15; Will Smith, Court 9.

### **CALL TO ORDER**

The meeting was called to order at 7:00 by Kathy Clatanoff.

### **Agenda Item 1: President's Items**

Allison Trimble provided an update of the Arlington County Tree Canopy Fund and trees planned for the Glen. A final proposal will be presented to the Board for approval.

Chair of the Tennis Committee, Will Smith was asked to and presented an analysis of available options for re-surfacing the tennis courts. They included restoration/excavation, asphalt overlay and the overlay of a synthetic surface.

#### **06.14.11.01 MOTION**

Moved to solicit bids for an asphalt overlay on the single tennis court and a synthetic overlay on the triple tennis courts.

Motion passed unanimously.

#### **06.14.11.02 MOTION**

Moved to approve minutes of the May 10, 2011 meeting of the Board.

Motion passed unanimously.

#### **06.14.11.03 MOTION**

Moved to approve a variance request for a kitchen renovation at 3521 South Stafford.

Motion passed unanimously.

#### **06.14.11.04 MOTION**

Moved to defer a decision on the variance request for lights in the yard submitted by 4311 36<sup>th</sup> Street.

Motion passed unanimously.

#### **06.14.11.05 MOTION**

Moved to approve the contract with Mid-Atlantic Mailboxes for B unit mailbox replacement in the amount of \$9,959.00

Motion passed unanimously.

## **Agenda Item 2: Management Report**

In response to requests from Court 5 residents, the Board will develop a variance policy for the installation of a light on the exterior wall of certain units.

Cardinal Management will provide the Board with an update by June 21 of the status of the paving contract and drainage bids; the selection of and contract for roof work; and an update on the summer 2010 insurance claim.

### **06.14.11.06 MOTION**

Move to go into Executive Session

Motion passed unanimously.

### **06.14.11.07 MOTION**

Moved that the Board return to open session.

Motion passed unanimously

The Board agreed to send account 2013 a 10-day demand letter and send accounts 3124 and 3027 a balance letter.

The meeting was adjourned at 8:50 pm.

The next scheduled meeting of the Board is on Tuesday, July 12, at 7:00 pm in the Fairlington Community Center.

Respectfully Submitted,

Jonathan Rolbin, Secretary