

(draft)

## **FAIRLINGTON GLEN COUNCIL OF CO-OWNERS**

**May 10, 2011 Board Minutes**

**Held at the Fairlington Community Center**

### **ATTENDEES**

Kathy Clatanoff, President; Margaret Windus, Treasurer; Jonathan Rolbin, Secretary; Amanda Deringer, At-Large; and Terry McGuire (Cardinal Management); Absent Ray Alexander, Vice President.

Glen Co-owners: Judy Hijikata, Court 5; Alison Trimble, Court 15; Jane Golden, Court 10; Susan Hunchar, Court 10 and Barbara McCaffrey, Court 10.

### **CALL TO ORDER**

The meeting was called to order at 7:00 by Kathy Clatanoff.

### **Agenda Item 1: Residents' Forum**

Residents from Courts 5 continued to discuss security concerns resulting from the break-in that occurred in Court 5 and seek to have lights installed near the roof of one of the buildings. The Board listened and agreed to continue to look into this issue. Residents from Court 10 raised concerns over water collection in a certain area of Court 10. The Spring walk through reviewed this issue and is addressing it.

Alison Trimble has been working tirelessly for Fairlington Glen on the Arlington County Tree Canopy Fund. She presented her report to the Board and below is a summary:

Arlington County set up a fund to receive payment from developers who were unable to replace the tree canopy removed during construction projects. The Tree Canopy fund grant-making process is managed by Arlingtonians for a Clean Environment (ACE), a County funded entity. The first round of grants under this fund were made in 2009. There were no funds available for 2010. For 2011, a large payment has been received which will allow most grant applicants to be funded up to the maximum grant amount of \$7500 if the need is documented.

Fairlington Glen is well positioned to receive the maximum amount of fully paid for and planted trees, if we as a community can agree on the placement and maintenance of all the trees we request under this program.

Each tree requested will need to be assigned to a particular person or group of persons for care. The grant proposal asks for the site to be documented by address and photo documentation is highly desired. ACE will follow up over the next two years to see how well the trees take. There is a standard one year warranty through the landscape contractor.

Additional points to note:

- The trees will not have gator bags when they are installed. Allison highly recommends we provide bags for all new trees. Once we have a confirmed number of trees, we can budget for the bags. Allison will have our landscape contractor provide a ball park estimate for 30 bags and installation of the bags.

- Locations for plantings must avoid sewer and power lines.
- The final application is due on July 8 and approval notices are expected in August. Approved plantings will occur anytime between October and December dependent on the weather and contractor schedule.
- Courts interested in participating should make certain that their Court Representative is in touch with Allison. They should also plan to attend the June 14th Board meeting.

## **EXECUTIVE SESSION**

The Board convened at 7:45 and went immediately into executive session to conduct a hearing, previously set for last month.

### **05.10.11.01. MOTION**

Moved that the Board go into Executive Session.

Motion passed unanimously

### **05.10.11.02. MOTION**

Moved that the Board return to open session.

Motion passed unanimously

At 8:00 the Board reconvened into regular session. The Board met with the owner of account No. 2101 and the co-owner agreed to provide the requested variance by May 18.

## **Agenda Item 2: President's Items**

### **05.10.11.03 MOTION**

Moved to approve the minutes of April 12, 2011 as amended

Motion passed unanimously.

### **05.10.11.04 MOTION**

Moved to approve a variance request to permit the cable connection to run through common area for 3501 B-2 South Stafford.

Motion passed unanimously.

## **Agenda Item 3: Management Report**

Terry McGuire discussed the present status of insurance damage claims resulting from the winter storms. The association received an additional \$36, 666.84 from Travelers to cover the winter claim.

Terry also reported that the painting contractors will begin work the first week of June. Work continues on securing and analyzing bids for work on mailboxes in B units, paving and drainage projects.

**05.10.11.05 MOTION**

Moved to approve contract with James R Walls Construction Co., Inc for completion of roof replacement for 4113-4117 S. 36<sup>th</sup> Street; 4119-4123 S. 36<sup>th</sup> Street; 4210-4212 S. 36<sup>th</sup> Street; and 4200-4208 S. 36<sup>th</sup> Street, in the amount of \$242, 200.00

Motion passed unanimously.

The meeting was adjourned at 9:00 pm. The next scheduled meeting of the Board is on Tuesday, June 14, at 7:00 pm in the Fairlington Community Center.

Respectfully Submitted,

Jonathan Rolbin, Secretary