



# The Glen Echo

**Newsletter of Fairlington Glen**

**May 2012**

## Summer Fun Awaits At The Glen Pool

**OPENING AND PARTY** - Summer is almost here, and our fabulous pool opens for the season on Saturday, May 26 at 10:00am. Make plans to join us for our annual Pool Party on Saturday, June 2 (rain date Sunday, June 3) from 4:00 to 7:00pm. Additional fun events at the pool will be scheduled soon. Look for wine tastings, game nights, and other social events throughout the summer. Check out the calendar on the last two pages of this newsletter to see the pool hours for May and June. Early morning hours will begin in July.

**ACTIVITY CARDS AND POOL RULES** - Please visit the Glen's website to review the pool rules with all members of your household. Activity cards must come with you to the pool! See page two of this newsletter for more information on these recreation passes. Kids are allowed to come to the pool on their own if they are at least 8 years old and have passed the swim test. Residents are permitted to bring up to four guests to the pool.

**"GO BEFORE YOU GO!"** - Sometimes with the excitement of swimming, young children get involved in water play and forget to go to the bathroom. Unfortunately, accidents happen. Should an accident occur in the pool, by law the pool must be closed and cleaned. Please encourage youngsters to use the bathroom regularly, and remember that all babies and toddlers must wear swim diapers and plastic pants with elastic bands around the legs and waist to help protect their friends in the water.

**JOIN THE COMMITTEE** - We're looking for new members on the Glen's Pool Committee. Join us to help plan fun summer events at the pool. Contact Paula Mathews at 703-379-5132 for more information.

We're looking forward to the summer of 2012 and seeing you at the pool!

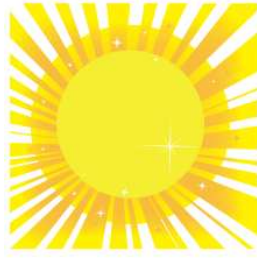
### EXTRA EXTRA!!

This month's issue of the *Glen Echo* features our Treasurer's Financial Report for calendar year 2011. Turn to pages 5-8 for details presented by Treasurer Maynard Dixon.

The *Glen Echo* is published online on the Glen's web site, at <http://www.fairlington.org/glennewsletters.htm>

To be notified by e-mail when the latest edition is published, with a link to the newsletter, give us your e-mail address by signing-up for Glen Alerts via the Glen's web site. Your e-mail address will be used only for official Glen business.

# RECREATION PASSES



Spring is here, and it's time to think about using our beautiful basketball and tennis courts. Plus, as you can tell we're already thinking about summer fun at the Fairlington Glen pool. See the May calendar for the pool opening dates. As in the past, you don't need not reapply for a recreation pass UNLESS you have lost a pass (and there is a \$5 charge for replacement passes) or if a family member has turned 12 in the last year. You can choose to get a family pass which can be used by all family members or have passes issued in individual names (for those over the age of 12).

To obtain your Recreation Pass, please send an e-mail to [sandyheaton@comcast.net](mailto:sandyheaton@comcast.net) with the information below. Or, print this page, fill out the information below, and mail it to Sandy at 4138 S. 36<sup>th</sup> Street. Do this by May 11 to ensure that your pass will be available by the time the pool opens. We will accept applications after the deadline date but processing of late applications may take up to 2 weeks.

Passes will be hand-delivered in a plain white envelope. The code for the tennis court is on the bottom right of the pass. These laminated passes are good for as long as you live in the Glen. If you are an owner and choose to move out and rent your home, you can still come to the pool. We'll provide your renter a pass if requested, but that does not affect your ability to come to the pool.

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Family Pass : \_\_\_\_\_

OR name(s) for individual passes

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

I certify that the above information is correct. I understand that misrepresentation in the application may result in suspension of any recreation pass involved. I agree that the person(s) named in this application will abide by the rules for Fairlington Glen and its recreational facilities

\_\_\_\_\_

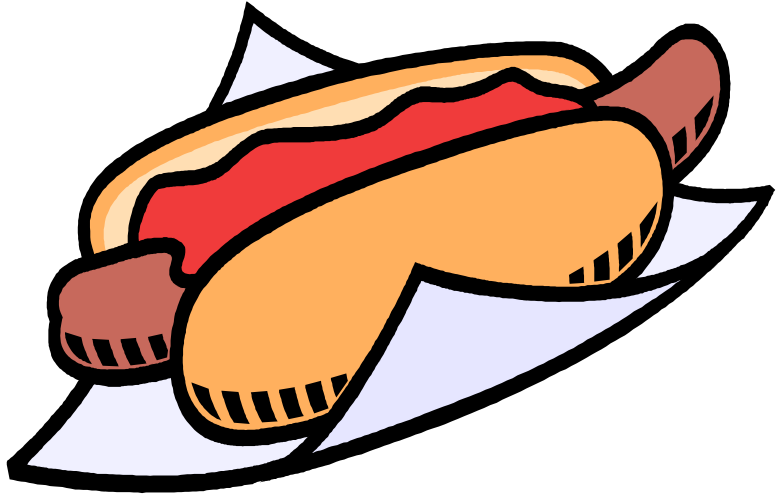
*Signature*

## CELEBRATE FAIRLINGTON DAY

The Fairlington Citizens Association sponsors Fairlington Day on Saturday, May 12 from 11:00am to 2:00pm.

Join this celebration of our neighborhood, which is held in conjunction with Arlington's Neighborhood Day, at the Fairlington Community Center at 3308 S. Stafford Street.

Stop by for a free hot dog and soda. Bring the kids for face painting, a petting zoo, a moon bounce, and more.



## VOLUNTEERS NEEDED - THAT MEANS YOU!

A vibrant, lively community such as ours needs volunteers in many roles, both on committees and as Board members. In Fairlington Glen, Board members serve a three-year term, staggered so that in any given year one or two terms are completed. In November there will be two positions up for election. There will be a formal call for candidate nominations at the end of the summer, but in the meantime, please consider volunteering to join the Board in November.

The Board determines the direction of our community. Formal meetings are held monthly, usually at the Community Center, and last two hours each. Between meetings, Board members interact with Glen residents and co-owners who have questions or concerns. This can be by phone or in person, but these days that interaction is usually by e-mail. Most of the day-to-day details of the Glen are taken care of by our on-site staff, Nelson Ordonez and Maria Castro, or by Cardinal Management, who manages our property.

There is no salary for a Board member, but the rewards are significant in terms of contributing to one's community. While there are no formal prerequisites for the job, it does help to have an open mind, a desire to reach out to others, a penchant for conflict resolution, a willingness to take responsibility for decisions, and a pride in our community. For more details about running for the Board, please ask any current or former Board member.

Committees such as finance, landscaping, pool, maintenance, and others are always looking for new volunteers. Any Board member will gladly put you in touch with the committee of your choice. In addition, volunteers are always needed to serve as part of our Court Representatives Group (CRG). In fact, Court 5 remains without a representative. Residents in Court 5 who wish to learn more about a role on the CRG should contact Carol Goodloe by phone at 703-379-7260 or by e-mail at [cagoodloe@comcast.net](mailto:cagoodloe@comcast.net).

# IMPORTANT PET REMINDERS

## Responsibilities Of Pet Owners

All pet owners must abide by Glen policy and Arlington County regulations concerning pets, including required vaccinations and licensing. Both a rabies vaccination tag and a County dog license tag must be secured on a dog's collar at all times. A copy of Arlington County's regulations governing animal welfare may be obtained from the Department of Animal Control. All owners have sole legal and financial responsibility for the behavior of their pets.

Pet owners (or their agents) must clean up after their dogs at all times. Dog waste should be deposited with trash or in trash cans located in the Glen. Dog waste should never be dumped into a storm sewer because it then enters untreated into streams and rivers.

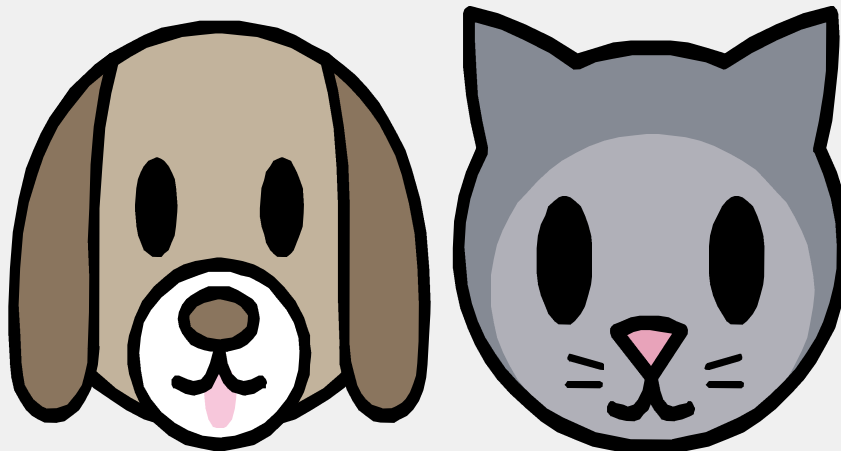
Pet owners must not allow their pets to make noise on a continuous or even frequent basis.

When taken outdoors, dogs are to be kept on a leash at all times. Dogs are not permitted to run at large except at designated "off-leash" dog exercise areas located in Arlington County. The closest dog exercise area to the Glen is the dog park near Utah Field.

## How To Handle A Pet-Related Complaint

A Glen resident who has a complaint regarding a pet's behavior may always call an Arlington County Animal Control officer. However, the following procedures are recommended as a start:

- For minor offenses such as excessive noise, a dog running off leash, or an owner not cleaning up, either talk to the pet owner or request that your court representative mediate the matter. If this fails, contact the management agent who will send a letter to the pet owner. If the offense continues, the management agent will notify the Board which may hold a covenants hearing.
- An Arlington County Animal Control officer should be contacted immediately if an animal appears rabid, a dog inflicts serious injury to a person, or a dog appears lost.



# FAIRLINGTON GLEN FINANCIAL REPORT CALENDAR YEAR 2011

– Maynard H. Dixon, Treasurer

At its meeting on April 10, 2012, the Board approved the 2011 audit prepared by Goldklang Group, our audit and tax consultant. The Treasurer's report on the 2011 audit is being presented in considerably more detail than in prior years – see the spreadsheet that follows. The simpler format of prior years omitted the details of Glen operations and was difficult to audit. To facilitate auditing, I also assigned account numbers to previously unnumbered budget line items. My goal as Treasurer is to make it as easy as possible for any Glen co-owner to take a line-item expenditure balance and, with minimal need of help from me, to trace it all the way back to the underlying invoices. In the interest of clarity, I relocated Insurance, Bad Debts, and Replacement Reserve Interest out of the "Administrative" category. If you need more information or explanation, please contact me via the Contact List at the back of the newsletter.

In 2011, our total expenditures (\$916,104) exceeded our budgeted expenditures (\$864,911) by \$51,193. This was largely due to about \$49,000 in unanticipated carpentry expenses that were incurred as part of the painting cycle – see Account 61025 (Painting & Decorating) under Repairs & Maintenance. These carpentry expenditures occur during painting, when the painting crews are instructed to mark bad wood for replacement rather than paint over it. A separate carpentry contractor replaces the marked wood, and the new wood is then painted.

The unanticipated carpentry expenditures of \$49,000 were not all attributable to 2011. About \$17,000 of the \$49,000 involved work that was budgeted-for, and contracted in, 2010 but had to be charged to 2011 because the work was neither begun nor paid in 2010.

The cause of the added carpentry expense is most likely the painting-over of bad wood by yesteryear contractors who, because they were then responsible for both painting and spot carpentry, were prone to avoid carpentry so they could finish quickly and get paid the fixed contract price for the painting alone. In any event, starting this year, our on-site crew will be more closely monitoring painting and painting-related wood replacement.

Notwithstanding our going over budget due to painting-related carpentry, the Glen had an exceptionally good year in 2011. A few highlights:

- The annual increase in the Glen's water/sewer bill – about 26% of our expenditures budgeted for 2011 -- is slowing. Our water expenditures for 2011 came in under budget by about \$9,000. Part of this favorable result is no doubt due to lower usage, as residents use less water in their homes and refrain from over-watering lawns; but the annual County water rate increases have also been tapering-off.
- Administrative, insurance, and payroll expenses held steady.
- The Glen significantly improved its physical plant in 2011, expending about \$397,359 from our reserves. The Glen renovated 3 roofs, renovated the tennis courts (including a fence), improved drainage in Court 1 and between Courts 15-16, repaired or sealed and striped all 16 parking lots, installed new B-Building mail boxes, and purchased a B-Building units carpet cleaner. And, while the painting-related carpentry was largely responsible for our budget overage, the wood replacement (not charged to reserves) will not have to be repeated for many years.
- Despite our extensive capital expenditure program, the audited Balance Sheet (not shown below) shows that we ended 2011 with an increase in the Glen's Total Members' Equity – Contingency Reserve + Replacement Reserve + Unappropriated Members' Equity (other cash funds) – of \$69,948 = \$982,996 (2011) - \$913,048 (2010). The years 2012 and 2013 should see lower expenditures from reserves and higher net increases in them.

On the income side of our budget, what stands out is the interest earned on Glen reserves (Account 30270). In 2011, the Glen earned \$11,814 interest, which exceeded our budgeted amount of \$6,000. The difference is largely attributable to the auditor's addition of interest earned on an expired, higher-interest CD issued by Capital One Bank, which had not been reporting accrued interest to our management. While the higher-than-budgeted interest earned in 2011 was most welcome, we should expect interest earned by the Glen to drop significantly in 2012 and 2013 due to the expiration of our higher-interest CD's and the Federal Reserve Board's policy of keeping interest rates low in order to stimulate the economy.

<b>ACCOUNT</b>	<b>ACCOUNT</b>	<b>2011</b>	<b>2011</b>
<b>NUMBER</b>	<b>NAME</b>	<b>Budget</b>	<b>Audited Balance</b>
	<b>INCOME</b>		
30100	Assessment Income	1,359,911	1,358,921
30270	Interest	6,000	11,814
30290	Bad Debt Recovery	0	584
30171	Late Fees		1,831
30190	Pool Income		
30260	Misc. Income		
	Subtotal (30171, 30190, 30260)	3,000	1,831
	<b>Total Income</b>	<b>1,368,911</b>	<b>1,373,150</b>
	<b>ADMINISTRATIVE</b>		
51020	Postage		330
51030	Office Expense		1,398
51031	Copying		
51050	Training & Education		
51500	Misc Expense		7,763
51550	Misc. Administrative		80
	Subtotal	10,500	9,571
51110	Auditing, Taxes, and Accounting	5,750	6,000
51090	Legal	10,000	9,008
51120	Management Fee	71,698	71,818
51106	Professional Fees	13,000	18,630
51000	Telephone & Related	3,000	3,327
	<b>Total Administrative</b>	<b>113,948</b>	<b>118,354</b>
71050	<b>INSURANCE</b>	<b>62,647</b>	<b>62,920</b>
	<b>PAYROLL</b>		
61301	Fed. FICA Tax		4,858
61308	Fed. Medicare Tax		1,111
	Sub-Total 61301 + 61308	6,000	5,969
61302	VA Unemployment Tax		78
61303	Fed. Unemployment Tax		68
	Sub-Total 61302 + 61303	300	146
71070	Group Insurance	15,984	15,136
61420	Maintenance Payroll	77,295	76,847
61300	Payroll Administration	5,679	4,477
	<b>Total Payroll</b>	<b>105,258</b>	<b>102,575</b>

	<b>UTILITIES</b>		
71030	Electricity	12,000	8,540
71010	Water/Sewer	210,000	191,468
	<b>Total Utilities</b>	<b>222,000</b>	<b>200,008</b>
	<b>POOL COMPLEX</b>		
61150	Pool Contract	38,416	38,400
61145	Repairs and Maint.	6,000	3,235
61156	Pool Furniture	2,500	1,537
61142	Pool-Equipment [Improper Account]		0
51258	Pool Committee		532
61258	[Improper Account -- See No. 51258]	1,050	
	<b>Total Pool Complex</b>	<b>47,966</b>	<b>43,704</b>
	<b>LANDSCAPING</b>		
61180	Grounds Maint. Contract	69,918	70,203
61188	Tree Service		6,120
61560	Landscape Improvements		38,114
	Sub-Total Grounds Maint. Non-Contract	41,000	44,234
	<b>Total Landscaping</b>	<b>110,918</b>	<b>114,437</b>
	<b>REPAIRS &amp; MAINTENANCE</b>		
61025	Painting and Decorating [Related Carpentry]	73,700	122,550
	Painting		
	Related Carpentry		
61200	Miscellaneous R & M	18,000	8,002
61460	Roof Repairs	10,000	604
61010	Vehicle Expenses	1,000	762
61247	Playground Equipment	2,000	6,971
61370	Damage Claims	5,000	59,659
61504	Miscellaneous Supplies	6,000	39
	<b>Total Repairs &amp; Maint.</b>	<b>115,700</b>	<b>198,587</b>
	<b>SERVICE CONTRACTS</b>		
61240	Exterminator	3,000	2,872
61360	Uniforms	500	425
61581	Snow Removal	8,000	4,653
61250	Trash Removal	67,974	65,563
	<b>Total Contracts</b>	<b>79,474</b>	<b>73,513</b>

	<b>BAD DEBTS/UNCOLLECTABLE EXPENSES</b>		
50400	Bad Debts Expense	5,000	0
	<b>INCOME TAX ACCOUNTS</b>		
71140	Income Taxes	2,000	
95000	Provision for Income Taxes		2,006
	<b>TOTAL EXPENSES</b>	<b>864,911</b>	<b>916,104</b>
	<b>RESERVE CONTRIBUTIONS</b>		
90000	Replacement Reserve	493,000	493,000
90005	Replacement Reserve Interest	6,000	11,814
90032	Contingency Reserve	5,000	0
	<b>Total Reserve Contributions</b>	<b>504,000</b>	<b>504,814</b>
	<b>GRAND TOTAL EXPENSES</b>	<b>1,368,911</b>	<b>1,420,918</b>
	<b>SURPLUS ( - DEFICIT)</b>	<b>0</b>	<b>-47,768</b>

## EDITOR'S NOTE

The *Glen Echo* is published monthly. Our editor is always looking for input. If you have something that you would like to put in the newsletter, or if you have content ideas, please e-mail [jasonyanilos@yahoo.com](mailto:jasonyanilos@yahoo.com).



## Fairlington Glen Contact List (May 2012)

### BOARD OF DIRECTORS: Meets second Tuesday of the month

President	Ray Alexander	4320 S 35th	804-678-8936	<a href="mailto:rayalexanderjr@comcast.net">rayalexanderjr@comcast.net</a>
Vice President	Amanda Deringer	3535 S Utah	703-671-9626	<a href="mailto:aderinger@gds.org">aderinger@gds.org</a>
Treasurer	Maynard Dixon	4316 S. 35	703-379-9786	<a href="mailto:MaynardDixon@verizon.net">MaynardDixon@verizon.net</a>
Secretary	Jay Yianilos	3570 B-1 S. Stafford	703-888-1826	<a href="mailto:jasonyianilos@yahoo.com">jasonyianilos@yahoo.com</a>
At Large	Jonathan Rolbin		202-579-6084	<a href="mailto:jrolbin@gmail.com">jrolbin@gmail.com</a>

### COURT REPRESENTATIVES GROUP (CRG): Meets as called

Chairperson	Carol Goodloe	4343 S 36th	703-379-7260	<a href="mailto:cagoodloe@comcast.net">cagoodloe@comcast.net</a>
Secretary	Sandy Heaton	4138 S 36th	703-820-2058	<a href="mailto:sandyheaton@comcast.net">sandyheaton@comcast.net</a>
1 (27 units)	Alan Bow	3525B S Stafford	703-379-1718	<a href="mailto:bowindus@hotmail.com">bowindus@hotmail.com</a>
2 (26)	David Atwood	3541 S Stafford	703-933-0184	<a href="mailto:david_atwood@hotmail.com">david_atwood@hotmail.com</a>
3 (27)	Hal Vorhies	3563 S Stafford	703-820-2505	<a href="mailto:halvorhies@earthlink.net">halvorhies@earthlink.net</a>
4 (23)	Beth Soja	4109 S 36th		<a href="mailto:beth.soja@gmail.com">beth.soja@gmail.com</a>
5 (17)				
6 (24)	Vicky Mason	4132 S 36th	703-671-6640	<a href="mailto:vamason@earthlink.net">vamason@earthlink.net</a>
7 (16)	John Phillips		703-931-2678	
8 (16)	John Phillips		703-931-2678	
9 (22)	Ed McGonagle	3523 S Utah	703-578-3056	<a href="mailto:edfmcgo@gmail.com">edfmcgo@gmail.com</a>
10 (25)	Carol Goodloe	4343 S 36th	703-379-7260	<a href="mailto:cagoodloe@comcast.net">cagoodloe@comcast.net</a>
11 (22)	Bill McShea	3592 S Stafford	703-820-4529	<a href="mailto:bunandbill@comcast.net">bunandbill@comcast.net</a>
12 (22)	Robert Wilson	3576 S Stafford	703-578-4972	<a href="mailto:tunaan@verizon.net">tunaan@verizon.net</a>
13 (23)	Charles Robbins	3534 S Stafford	703-998-6815	<a href="mailto:charles_robbins@hotmail.com">charles_robbins@hotmail.com</a>
14 (14)	Ellen McDermott	4206 S 35 <sup>th</sup>	703-575-7864	<a href="mailto:ellenmcdermott@yahoo.com">ellenmcdermott@yahoo.com</a>
15 (36)	Alison Trimble	4280 S 35 <sup>th</sup>	703-931-7096	<a href="mailto:alison@comcast.net">alison@comcast.net</a>
16 (12)	Maynard Dixon	4316 S 35th	703-379-9786	<a href="mailto:maynarddixon@verizon.net">maynarddixon@verizon.net</a>

### Other Coordinators and Committee Chairs:

Basketball	Patrick Murray	4144 S 36th	703-931-7178	<a href="mailto:pgmurray@att.net">pgmurray@att.net</a>
Finance	Maynard Dixon	4316 S. 35	703-379-9786	<a href="mailto:MaynardDixon@verizon.net">MaynardDixon@verizon.net</a>
Glen Echo	Jay Yianilos	3570 S. Stafford	703-888-1826	<a href="mailto:jasonyianilos@yahoo.com">jasonyianilos@yahoo.com</a>
Handbook	Jocelyne Corderot	3525A S Stafford	703-933-0956	<a href="mailto:jocorderot@yahoo.com">jocorderot@yahoo.com</a>
Landscape	Amanda Deringer	3535 S Utah	703-671-9626	<a href="mailto:aderinger@gds.org">aderinger@gds.org</a>
Maintenance	Robert Wilson	3576 S Stafford	703-578-4972	<a href="mailto:tunaan@verizon.net">tunaan@verizon.net</a>
Pool	Paula Mathews		703-379-5132	<a href="mailto:bethanypaula@aol.com">bethanypaula@aol.com</a>
Security	Dean Montanye	4312 S 35th	703-379-6801	<a href="mailto:combatdean@gmail.com">combatdean@gmail.com</a>
Tennis	Will Smith	3525 S Utah	703-578-1076	<a href="mailto:willregina@verizon.net">willregina@verizon.net</a>
Variance	Greg Lukmire	4234 S 35th	703-578-4844	<a href="mailto:glukmire@verizon.net">glukmire@verizon.net</a>
Yahoo	Alison Trimble	4280 S 35 <sup>th</sup>	703-931-7096	<a href="mailto:alison@comcast.net">alison@comcast.net</a>
María Castro and Nelson Ordoñez	On-Site Staff		703-820-9567	<a href="mailto:fairlingtonglen3m@verizon.net">fairlingtonglen3m@verizon.net</a>
Terry McGuire, Cardinal Management Agent			703-565-5012	<a href="mailto:t.mcguire@cardinalmanagementgroup.com">t.mcguire@cardinalmanagementgroup.com</a>

**EMERGENCY NUMBER** (after business hours and on weekends and holidays) **866-370-2989**

# May 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8 Board Meeting at 7pm @FCC	9	10	11 Recreation Pass Applications Due	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26 Pool Opens! 10am-9pm
27 Pool 10am-9pm	28 Memorial Day—Pool 10am-9pm	29 Pool Closed	30 Pool Closed	31 Pool Closed		

# June 2012

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Pool 3-9pm	2 Pool 10am-9pm <b>Pool Party 4-7pm</b>
3 Pool 10am-8pm—( <i>Rain date for Pool Party</i> )	4 Pool 3-8pm	5 Pool 3-8pm	6 Pool 10am-8pm	7 Pool 3-8pm	8 Pool 3-9pm	9 Pool 10am-9pm
10 Pool 10am-9pm	11 Pool 3-8pm	12 Pool 3-8pm <b>Board Meeting @7pm—FCC</b>	13 Pool 10am-8pm	14 Pool 3-8pm	15 Pool 3-9pm	16 Pool 10am-9pm
17 Pool 10am-9pm	18 Pool 10am-9pm	19 Pool 10am-9pm	20 Pool 10am-9pm	21 Pool 10am-9pm	22 Pool 10am-9pm	23 Pool 10am-9pm
24 Pool 10am-9pm	25 Pool 10am-9pm	26 Pool 10am-9pm	27 Pool 10am-9pm	28 Pool 10am-9pm	29 Pool 10am-9pm	30 Pool 10am-9pm