



March 26, 2020

Dear Fairlington Glen Condominiums Co-Owners and Residents,

The board, in consultation with Cardinal Management Group and other business partners, has been planning for contingencies that may arise in the community as a result of the spread of COVID-19.

Based on advice that has been circulated by the Centers for Disease Control and Prevention, and the State of Virginia, we have detailed some possible scenarios and our plans to deal with them. These plans are subject to change based on CDC guidance and advice from our professional partners.

ASSOCIATION OPERATIONS

Common areas and amenities. The Glen has not yet made a decision regarding operation of the pool for the 2020 pool season. We will monitor the guidance from health professionals and make a decision accordingly. In the meantime, we are working closely with Atlantic Pools to prepare for pool opening.

The outdoor Playground, Tennis Courts, and Basketball Hoop areas are to be used by residents at their own risk. It is recommended that no more than ten persons be gathered at any one of these areas and that proper spacing between individuals be observed.

Meetings and events. Although, at this time, the CDC has recommended against any gatherings of 50 or more people through the middle of May, we have taken additional caution and this is why we are considering providing owners the ability to “tune in” to board meeting remotely using “Zoom” technology. For information about accessing the meeting via “Zoom” please check the Association’s website: www.fairlingtonglen.com for updates.

Social distancing. Many experts are also urging people to practice “social distancing,” which is the idea of maintaining at least a roughly 6-foot distance between other people. It also means limiting nonessential travel, avoiding public transportation when possible, working from home, and skipping social gatherings.

Staffing. The community may experience temporary staff shortages if employees get sick or need to remain at home. The community may experience interruptions in service from our contracted vendors due to temporary staff shortages if their employees are sick or need to remain at home. This could mean, an interruption or change in trash service, maintenance, landscaping, onsite management, etc.

Trash Pick Up & Bulk Trash. Many of us are staying home during this time, provoking the need to “Spring Clean”. Capitol Services, the Glen’s trash contractor, has noticed everyday trash has more than doubled. Capitol Services has requested that residents refrain from putting large or bulk items (i.e. furniture, TVs, etc.) out with the daily trash. The first Saturday of the month bulk item pickup will go on as scheduled, so please hold your large items until the first Saturday of each month until further notice.

If you get sick.

Medical authorities are strongly urging all persons who exhibit symptoms to stay home and avoid public spaces unless you need medical care. You also should separate yourself from other people and pets in your home.

If you need to need to visit a doctor or get tested for COVID-19, develop a plan before you go:

- Call ahead before visiting your doctor.
- Wear a facemask if you are sick.
- Cover your coughs and sneezes.
- Clean your hands often.
- Avoid sharing household items, such as utensils, plates, glasses, and towels.
- Clean all “high-touch” surfaces, such as counters, tables, doorknobs, bathroom fixtures, phones, keyboards, and remotes.

If appropriate, and requested by the Health Department, the Glen may notify residents that an individual in the community has contracted the virus.

The Glen will not and does not make any of the decisions mentioned above lightly. These actions are being taken to ensure the health and welfare of the residents of this community. We pledge to keep residents informed of all relevant developments and how they affect the Glen operations.

It is also incumbent upon residents to take this situation seriously and do their part to minimize the spread of this deadly disease. The Glen highly encourages you to review safety guidelines and look for updates from the CDC, the County’s Health Department, and the World Health Organization.

Reminder On What Not to Flush. Sewer backups can be expensive and a nightmare. We must care for our aging sewer system, which was built in the 1940’s. Help keep condo fees down by being careful about what you put in your toilets or down your drain. **Please do not dispose of the following:**

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| ▪ Disposable Diapers | ▪ Adult & Baby Wipes |
| ▪ Sanitary Napkins | ▪ Paper Towels |
| ▪ Condoms | ▪ Tampons |
| ▪ Tissues | ▪ Napkins |
| ▪ Newspaper | ▪ Dental Floss |
| ▪ Pet Waste & Litter | ▪ Large Wads of Toilet Paper |
| ▪ Large Pieces of Garbage | ▪ Grease |

Please make babysitters, house sitters, renters and guests aware of what should not be disposed of in your toilet.

Thank you for your cooperation and understanding. Stay safe and healthy.

Sincerely,
The Fairlington Glen Condominiums Council of Co-Owners Board of Directors