

## FAIRLINGTON GLEN COUNCIL OF CO-OWNERS

November 9, 2021 Board Minutes

Online via ZOOM

**ATTENDEES:** Charlie Robbins (President), Jeremy Wiedemann (Vice President), Maynard Dixon (Treasurer), Susan Hunchar (Secretary), Candace Lewis (Cardinal Management), Ben Mengstab (On-Site Manager). Jeremy Wiedemann (Vice President) arrived at 6:38 p.m. TJ Doyle (At-Large Member) was absent.

**CALL TO ORDER:** The meeting was called to order at 6:30 p.m. by the President via Zoom.

**RESIDENTS' FORUM:** Ian Larsen Ct. 10; Lori Derkay (Pool Committee Co-Chair and Ct. 12 Court Rep; Shirin Wertime Ct.12; Ellen McDermott Ct. 14 Court Rep; Jay Yianilos, Editor of The Glen Echo.

Sherin Wertime of Ct. 12 at 3562 S. Stafford St. presented the continuing water presence and intrusion by and in her unit. The On-Site Manager will contact REI (Restoration Engineering, Inc.) & HEMAX to reevaluate the situation. She also asked whose responsibility it is to repair or replace the rotted wood steps on the outside of the patio gate. The Treasurer reported that it is the owner's responsibility to repair/replace the steps or other type of exit from the patio.

Jay Yianilos reported that he would like to get individual photos of the Board members for the newsletter and the Board Secretary has agreed to work with him.

Ellen McDermott of Ct. 14 notified the Board that the base of the wood column on her stoop has rotted and asked when it will be repaired or replaced. The On-Site Manager has compiled the list of repair/replacement work to be done and it is out for bids.

**BOARD MEETING MINUTES: 11.09.21.01 Motion.** Moved to approve the minutes of the October 12, 2021 Board meeting. Motion passed unanimously.

### **BOARD MEMBERS' REPORTS:**

President: The President thanked all who attended the Annual Meeting on Nov. 4 and reported that the 2022 budget was approved, Jeremy Wiedemann and TJ Doyle were reelected to the Board and the minutes of the 2020 Annual Meeting were approved. He noted the difficulty of getting a quorum and that it would be nice to get more participation at our annual meetings since co-owners should be interested in what the Board has done and plans to do. As at the

Annual Meeting, he reported that Will Smith has retired as Chair of the Tennis Committee after 46 years. Will will be missed and the President appreciates all Will has done for the Glen over the years. He noted that he knows the new Co-Chairs of the Committee will be sure to continue to do well. He also reported that Ben, our On-Site manager, is leaving on Nov. 19 to other opportunities. He's been a great addition to our community and will be missed.

Vice-President: The President asked if anything has happened with the B-Building that is interested in storing bicycles in the basement. The Vice-President reported that the co-owners were to submit the same form as that for a lock on the B-Building outside door.

Treasurer: The Treasurer asked the On-Site Manager if the final walkthrough for the painting contract has been done. He asked if there were a lot of missed areas and was told that there none and that he also noted that there are some carpentry repairs that need to be done throughout the Glen.

**11.09.21.02 Motion.** Moved to approve the revised Fairlington Glen Handbook. The motion passed unanimously as amended.

Secretary: **11.09.21.03 Motion.** Moved to ratify the earlier email vote that unanimously approved the appointment of Carol Goodloe and Sandy Thurston as Co-Chairs of the Glen Tennis Committee. Motion passed unanimously.

At-Large Member: The At-Large Member was not present.

## **COMMITTEE REPORTS**

Pool Committee - The Co-Chair reported that Atlantic Pools is working on fixing the baby pool problems. The Committee is updating the rules in the Fairlington Glen Handbook and will be working on the 2022 season in the new year. The Treasurer asked if all funds have been spent on pool furniture and the Co-Chair answered yes. The Co-Chair asked the Management Agent if the proposal for additional lounge chairs that had Board approval had been signed and the Management Agent will check.

## **MANAGEMENT REPORT**

The Management Agent asked if the annual holiday lunch with the on-site staff will be held or will cards with bonus checks be the only celebration. The President asked her to ask them if they would like to have the lunch or not especially since Covid is still with us. The first two weeks of December would be best time for the lunch. The Board will vote on the bonus checks by email.

The On-Site Manager had nothing else to report.

#### **NEW BUSINESS**

**11.09.21.04 Motion.** The President moved to approve the snow removal contract with NVM Contracting. Motion passed unanimously.

**11.09.21.05 Motion.** The Treasurer moved to approve the renewal of the medical insurance policy offered by CareFirst Blue Cross for the on-site staff. Motion passed unanimously.

#### **EXECUTIVE SESSION**

**11.09.21.06 Motion.** Moved to go into Executive Session at 7:13 p.m.

A candidate for the position of On-Site Manager was interviewed.

The Board reconvened in open session at 8:19 p.m.

**ADJOURNMENT:** The meeting was adjourned by the President at 8:20 p.m.

Respectfully submitted,

Susan Hunchar, Secretary.

**The next scheduled meeting of the board is Dec. 14, 2021 at 6:30 p.m. at the Fairlington Community Center – as of the completion of these minutes the Community Center will be closed as part of Arlington County’s emergency response to the COVID-19 outbreak and the meeting will likely be held virtually again via Zoom.**