

Principals

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Independent Auditor's Report

To the Board of Directors of Council of Co-Owners of Fairlington Glen

Opinion

We have audited the accompanying financial statements of Council of Co-Owners of Fairlington Glen, which comprise the balance sheets as of December 31, 2021 and 2020, and the related statements of income, members' equity and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Council of Co-Owners of Fairlington Glen as of December 31, 2021 and 2020, and the results of its operations and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Council of Co-Owners of Fairlington Glen and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Council of Co-Owners of Fairlington Glen's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Council of Co-Owners of Fairlington Glen's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Council of Co-Owners of Fairlington Glen's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Disclaimer of Opinion on Required Supplementary Information

Accounting principles generally accepted in the United States of America require that information on future major repairs and replacements on page 13 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Budget vs. Actual Comparison on pages 14-16 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of the Association's management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Except for that portion marked "Unaudited", on which we expressed no opinion, the information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Goldklang Group CPAs, P.C.

Reston, Virginia May 13, 2022

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN BALANCE SHEETS DECEMBER 31, 2021 AND 2020

	2021	2020
ASSETS		
<u>A53E13</u>		
Cash and Cash Equivalents	\$ 1,073,461	\$ 798,772
Interest-Bearing Deposits	3,109,000	3,273,000
Assessments Receivable	8,881	10,341
Income Taxes Receivable	7,263	5,263
Accrued Interest Receivable	3,884	6,798
Prepaid Expenses	43,960	37,038
Total Assets	\$ 4,246,449	\$ 4,131,212
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<u>LIABILITIES AND MEMBER</u>	S EQUITY	
Accounts Payable	\$ 61,389	\$ 343,917
Deferred Cable Income	51,040	-
Prepaid Assessments	69,988	59,367
Total Liabilities	\$ 182,417	\$ 403,284
Contingency Reserve	\$ 218,273	\$ 102,053
Replacement Reserves	\$ 3,525,330	\$ 3,235,575
Replacement Reserves Unallocated Interest	195,857	170,642
Total Replacement Reserves	\$ 3,721,187	\$ 3,406,217
Prior Year Unappropriated Members' Equity	\$ 111,838	\$ 111,838
Current Year Net Income	12,734	107,820
Total Unappropriated Members' Equity	\$ 124,572	\$ 219,658
Total Members' Equity	\$ 4,064,032	\$ 3,727,928
Total Liabilities		
and Members' Equity	\$ 4,246,449	\$ 4,131,212

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN STATEMENTS OF INCOME FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020

	 2021	 2020
INCOME:		
Assessments	\$ 1,752,084	\$ 1,696,442
Interest	31,918	42,749
Cable Marketing Income	1,760	-
Bad Debt Recovery	-	9,504
Late Fees	825	1,150
Miscellaneous	-	11
Total Income	\$ 1,786,587	\$ 1,749,856
EXPENSES:		
Administrative	\$ 105,604	\$ 110,940
Insurance	103,419	88,207
Payroll and Related	172,127	174,867
Utilities	209,772	202,218
Pool Complex	56,265	47,789
Landscaping	104,338	104,259
Repairs and Maintenance	251,218	159,891
Service Contracts	80,766	71,002
Bad Debt	52	-
Income Taxes	6,437	8,737
Total Expenses	\$ 1,089,998	\$ 967,910
Net Income before Contribution		
to Reserves	\$ 696,589	\$ 781,946
Contribution to Reserves	 (683,855)	(674,126)
Net Income	\$ 12,734	\$ 107,820

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN STATEMENTS OF MEMBERS' EQUITY FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020

	ontingency Reserve	Replacement Reserves	appropriated Members' Equity	Total Members' Equity
Balance as of December 31, 2019	\$ 125,880	\$ 2,889,066	\$ 79,611	\$ 3,094,557
Additions:				
Contribution to Reserves Net Income	8,400	665,726	107,820	674,126 107,820
Inter-Equity Transfer	(32,227)		32,227	
Deductions:				
Flooring		(2,150)		(2,150)
Pool		(5,850)		(5,850)
Lights		(7,693)		(7,693)
Stoops		(25,017)		(25,017)
Paving		(6,629)		(6,629)
Roof		(91,791)		(91,791)
Sewer	 	(9,445)	 	 (9,445)
Balance as of December 31, 2020	\$ 102,053	\$ 3,406,217	\$ 219,658	\$ 3,727,928
Additions:				
Contribution to Reserves	8,400	673,695		682,095
Contribution from Cable Marketing Income		1,760		1,760
Net Income			12,734	12,734
Inter-Equity Transfer	107,820		(107,820)	
Deductions:				
Engineering		(10,130)		(10,130)
Asphalt		(232,447)		(232,447)
Tennis and Basketball Court		(87,592)		(87,592)
Electrical		(21,896)		(21,896)
HVAC		(2,200)		(2,200)
French Drain		(2,930)		(2,930)
Landscape		(1,200)		(1,200)
Downspout	 	(2,090)	 	 (2,090)
Balance as of December 31, 2021	\$ 218,273	\$ 3,721,187	\$ 124,572	\$ 4,064,032

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020

	 2021	 2020
CASH FLOWS FROM OPERATING ACTIVITIES:		
Net Income	\$ 12,734	\$ 107,820
Adjustments to Reconcile Net Income to Net Cash Provided by Operating Activities:		
Bad Debt Expense (Recovery)	52	(9,504)
Amortization of Cable Income	(1,760)	-
Decrease (Increase) in:		
Assessments Receivable	1,408	3,433
Accounts Receivable - Other	-	19,537
Income Taxes Receivable	(2,000)	(5,263)
Accrued Interest Receivable	2,914	-
Prepaid Expenses	(6,922)	(5,545)
Increase (Decrease) in:		
Accounts Payable	(11,130)	(5,679)
Deferred Cable Marketing Income	52,800	-
Income Taxes Payable	-	(1,537)
Prepaid Assessments	10,621	(1,393)
Net Cash Flows from Operating Activities	\$ 58,717	\$ 101,869
CASH FLOWS FROM INVESTING ACTIVITIES:		
Received from Assessments (Reserves)	\$ 648,480	\$ 631,955
Received from Assessments (Contingency)	8,400	8,400
Received from Cable Marketing Income	1,760	-
Received from Interest (Reserves)	25,215	33,771
Current Year Cash Paid for Reserve Expenditures	\$ (360,485)	\$ (148,574)
Less: Prior Year Reserve Expenditures Payable	(286,580)	(267,127)
Add: Current Year Reserve Expenditures Payable	15,182	286,580
Disbursed for Reserve Expenditures	\$ (631,883)	\$ (129,121)

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2021 AND 2020 (CONTINUED)

	2021	2020
Received from Interest-Bearing Deposits	\$ 835,000	\$ 1,875,000
Disbursed for Interest-Bearing Deposits	(671,000)	(2,648,000)
Net Cash Flows from Investing Activities	\$ 215,972	\$ (227,995)
Net Change in Cash and Cash Equivalents	\$ 274,689	\$ (126,126)
Cash and Cash Equivalents at Beginning of Year	798,772	924,898
Cash and Cash Equivalents at End of Year	\$ 1,073,461	\$ 798,772
SUPPLEMENTAL DISCLOSURE OF CASH FLOW I	NFORMATION:	
Cash Paid For Income Taxes	\$ 10,400	\$ 15,537

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2021 AND 2020

NOTE 1 - NATURE OF OPERATIONS:

The Condominium is an association organized under the laws of the Commonwealth of Virginia for the purposes of maintaining and preserving the common property of the Association. The Association is located in Arlington, Virginia and consists of 352 units. The Board of Directors administers the operations of the Condominium.

NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES:

- A) Method of Accounting The financial statements are presented on the accrual method of accounting in accordance with accounting principles generally accepted in the United States of America
- B) Member Assessments Association members are subject to annual assessments to provide funds for the Association's operating expenses and major repairs and replacements. Assessment revenue is recognized as the related performance obligations are satisfied at transaction amounts expected to be collected. The Association's performance obligations related to its assessments are satisfied over time on a daily pro-rata basis using the input method. Assessments receivable at the balance sheet date are stated at the amounts expected to be collected from outstanding assessments from members. The Association's policy is to retain legal counsel and place liens on the properties of homeowners whose assessments are delinquent. Any excess assessments at year end are retained by the Association for use in the succeeding year. The Association treats uncollectible assessments as credit losses. Methods, inputs, and assumptions used to evaluate when assessments are considered uncollectible include consideration of past experience and susceptibility to factors outside the Association's control.
- C) <u>Common Property</u> Real property and common areas acquired from the declarant and related improvements to such property are not recorded in the Association's financial statements because the property is owed by the individual unit owners in common and not by the Association. Common property includes, but is not limited to, exterior structures, recreational facilities, and other site improvements.
- D) <u>Estimates</u> The preparation of financial statements, in conformity with generally accepted accounting principles, requires management to make estimates and assumptions. Such estimates affect the reported amounts of assets and liabilities. They also affect the disclosure of contingent assets and liabilities, at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.
- E) <u>Cash Equivalents</u> For purposes of the statement of cash flows, the Association considers all highly liquid investments and interest-bearing deposits with a maturity date of three months or less to be cash equivalents.
- F) <u>Reclassification</u> Certain amounts have been reclassified in the accompanying 2020 financial statements to conform to the 2021 presentation.

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2021 AND 2020 (CONTINUED)

NOTE 3 - REPLACEMENT RESERVES:

The Association's governing documents require that funds be accumulated for future major repairs and replacements. Accumulated funds are generally not available for expenditures for normal operations.

The Association had a replacement reserve study conducted by Restoration Engineering, Inc. during 2019. The table included in the Supplementary Information on Future Major Repairs and Replacements is based on this study.

The 2019 study does not have a cash flow schedule for the recommended contribution amount. For 2021, the Association budgeted to contribute \$648,480 to replacement reserves. Additionally, the Association elected to contribute interest income of \$25,215 to reserves during 2021. In addition, the Association contributed \$1,760 of cable marketing income during 2021.

Funds are being accumulated in the replacement reserve based on estimates of future needs for repair and replacement of common property components. Actual expenditures may vary materially from the estimated future expenditures; therefore, amounts accumulated in the replacement reserve may or may not be adequate to meet all future needs for major repairs and replacements. If additional funds are needed, the Board of Directors, on behalf of the Association, may increase regular assessments, pass a special assessment, or delay major repairs and replacements until funds are available.

As of December 31, 2021 and 2020, the balance in the replacement reserves account was \$3,721,187 and \$3,406,217, respectively. These designated reserves were funded by cash and interest-bearing deposits.

NOTE 4 - INCOME TAXES:

For income tax purposes, the Association may elect annually to file either as an exempt condominium or as an association taxable as a corporation. As an exempt condominium, the Association's net assessment income would be exempt from income tax, but its interest income would be taxed. Electing to file as a corporation, the Association is taxed on its net income from all sources (to the extent not deferred) at normal corporate rates after corporate exemption, subject to the limitation that operating expenses are deductible only to the extent of income from members. For 2021 and 2020, the Association's income taxes were calculated using the corporate method.

The Association's policy is to recognize any tax penalties and interest as an expense when incurred. The Association's federal and state tax returns for the past three years remain subject to examination by the Internal Revenue Service and the Commonwealth of Virginia.

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2021 AND 2020 (CONTINUED)

NOTE 5 - CASH AND INTEREST-BEARING DEPOSITS:

As of December 31, 2021, the Association maintained its funds in the following manner:

	Cash and Cash	Interest- Bearing
Institution	Equivalents	Deposits
Petty Cash CIT Morgan Stanley (Various Institutions) Totals	\$ 600 719,022 353,839 \$1,073,461	\$ - 3,109,000 \$ 3,109,000

Balances at banks are insured by the FDIC for up to \$250,000 per financial institution. Amounts in excess of the insured limits were \$478,731 and \$441,205 as of December 31, 2021 and 2020, respectively.

Cash and securities held at a SIPC member brokerage firm are insured by the SIPC for up to \$500,000, which includes \$250,000 limit for cash. The Association maintains funds in a brokerage account which are subject to SIPC limits.

NOTE 6 - ASSESSMENTS RECEIVABLE - NET:

At December 31, 2021 and 2020, the Association had delinquent assessments of \$8,881 and \$10,341, respectively. It is the opinion of the board of directors that the Association will ultimately prevail against members with delinquent assessments and, accordingly, no allowance for uncollectible accounts is deemed necessary.

NOTE 7 - CONTINGENCY RESERVE:

The Association established a contingency reserve for unexpected operating expenses. During 2021 and 2020, the Association budgeted to contribute \$8,400 each year to this fund. During 2021, the Association transferred \$107,820 from unappropriated members' equity to the contingency reserve. As of December 31, 2021 and 2020, the balance in the contingency reserve was \$218,273 and \$102,053, respectively. This reserve was funded by cash and interest-bearing deposits.

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2021 AND 2020 (CONTINUED)

NOTE 8 - SUBSEQUENT EVENTS:

In preparing these financial statements, the Association has evaluated events and transactions for potential recognition or disclosure through May 13, 2022, the date the financial statements were available to be issued.

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN SUPPLEMENTARY INFORMATION ON FUTURE MAJOR REPAIRS AND REPLACEMENTS DECEMBER 31, 2021 (UNAUDITED)

The Association conducted a replacement reserve study in 2019 by Restoration Engineering, Inc. to estimate the remaining lives and the replacement costs of the common property. Replacement costs were based on the estimated costs to repair or replace the common property components at the date of the study. The estimated replacement costs presented below do not take into account the effects of inflation between the date of the study and the date the components will require repair or replacement; however, the Association's replacement reserve study does take inflation into consideration when evaluating future expenditures and recommended contributions to reserves.

The following has been extracted from the Association's replacement reserve study and presents significant information about the components of common property.

	2019	
	Estimated	
	Remaining	2019
	Useful	Estimated
	Life	Replacement
Component	(Years)	Cost
Hardscape	0-13	\$ 1,266,305
Utilities	10-41	2,582,351
Miscellaneous Site Features	2-30	860,535
Recreational Facilities	2-31	809,889
Building Exteriors	0-66	11,078,858
Building Interiors and Services	3-41	184,792

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN BUDGET VS. ACTUAL COMPARISON FOR THE YEAR ENDED DECEMBER 31, 2021

		Unaudited Fairlington	Actual
		Glen Budget	(Post-Audit)
	<u>INCOME:</u>		
30100	Assessments	\$ 1,754,089	\$ 1,752,084
30270	Interest	52,655	31,918
30290	Bad Debt Recovery	1,652	-
30171	Late Fees	1,612	825
30190	Pool	368	-
30260	Miscellaneous	80	1,760
	Total Income	\$ 1,810,456	\$ 1,786,587
	EXPENSES:		
	Administrative:		
51020	Postage	\$ 244	\$ 55
51030	Office Expenses	2,071	3,281
51031	Copying	1,453	1,611
51050	Training and Education	100	-
51500	Miscellaneous Expenses	2,185	3,020
51250	Entertainment and Social	100	-
51550	Miscellaneous Administrative	5,232	4,616
	Subtotal Miscellaneous Administrative	\$ 11,385	\$ 12,583
51110	Audit, Taxes and Accounting	\$ 7,250	\$ 7,250
51090	Legal	17,500	17,477
51092	Legal Fee Reimbursement	(2,450)	(8,930)
51120	Management	66,781	66,389
51125	Management Schedule B	8,282	6,444
51000	Telephone and Related	4,313	4,391
	Total Administrative	\$ 113,061	\$ 105,604
71050	Insurance	\$ 86,193	\$ 103,419
	Payroll and Related:		
61301	Federal FICA Taxes	\$ 8,206	\$ 6,888
61308	Payroll Taxes Budget	1,919	1,399
	Subtotal Payroll Taxes	\$ 10,125	\$ 8,287
61302	Virginia Unemployment Taxes	\$ 175	\$ 81
61303	Unemployment Taxes Budget	168	105
	Subtotal Unemployment Taxes	\$ 343	\$ 186

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN BUDGET VS. ACTUAL COMPARISON FOR THE YEAR ENDED DECEMBER 31, 2021 (CONTINUED)

		Unaudited Fairlington	Actual (Part Aralia)
		Glen Budget	(Post-Audit)
71070	Group Insurance	\$ 29,300	\$ 30,686
51137	Management On-Site	30,576	26,755
61420	Maintenance Payroll	101,777	94,062
61431	Temporary Help	5,500	500
61360	Uniforms	800	-
61300	Payroll Administrative	9,742	11,651
01300	Total Payroll and Related	\$ 188,163	\$ 172,127
	Total Layton and Related	\$ 100,103	\$ 172,127
	Utilities:		
71030	Electricity	\$ 10,100	\$ 11,027
71010	Water and Sewer	196,083	198,745
	Total Utilities	\$ 206,183	\$ 209,772
	Pool Complex:		
61150	Pool Contract	\$ 41,350	\$ 43,500
61145	Pool Repair and Maintenance	8,974	9,285
61156	Pool Furniture	1,750	3,480
51258	Pool Committe	2,500	- -
	Total Pool Complex	\$ 54,574	\$ 56,265
	•		
	Landscaping:		
61180	Grounds Contract	\$ 71,110	\$ 86,479
61188	Tree Service	\$ 3,000	\$ -
61557	Landscape Non-Contract	41,000	14,575
61570	Landscape Replacement	4,166	3,284
	Subtotal Tree Services and Landscape Improvements	\$ 48,166	\$ 17,859
	Total Landscaping	\$ 119,276	\$ 104,338
	Densing and Maintanana		
61200	Repairs and Maintenance:	\$ 32,000	¢ 10.211
61200	Property Repairs		\$ 19,311
61284	Carpentry Exterior Pointing	40,589	14,660
61310	Exterior Painting	113,233	119,892
61460	Roofing Value Eveneses	35,071	60,643
61010	Vehicle Expenses	952	556
61247	Playground Equipment	2,000	240
51106	Professional Fees	15,227	23,150
61370	Damage Claims	9,825	12,766
	Total Repairs and Maintenance	\$ 248,897	\$ 251,218

COUNCIL OF CO-OWNERS OF FAIRLINGTON GLEN BUDGET VS. ACTUAL COMPARISON FOR THE YEAR ENDED DECEMBER 31, 2021 (CONTINUED)

		Unaudited Fairlington Glen Budget	Actual (Post-Audit)
	Service Contracts:		
61240	Extermination	\$ 3,395	\$ 3,280
61250	Trash Removal	68,953	69,418
61581	Snow Removal	9,047	8,068
	Total Service Contracts	\$ 81,395	\$ 80,766
50400	Bad Debt	\$ 3,179	\$ 52
71140	Income Taxes	\$ 15,270	\$ 6,437
	Total Expenses	\$ 1,116,191	\$ 1,089,998
	Net Income before Contribution		
	to Reserves	\$ 694,265	\$ 696,589
90000	Replacement Reserves	\$ (648,480)	\$ (648,480)
90005	Replacement Reserves Interest	(37,385)	(25,215)
90061	Contingency Reserves	(8,400)	(8,400)
90062	Cable Marketing Reserves		(1,760)
	Total Reserve Contribution	\$ (694,265)	\$ (683,855)
	Net Income	\$ -	\$ 12,734