

DRAFT

FAIRLINGTON GLEN COUNCIL OF CO-OWNERS
Annual Meeting Minutes
Virtual Via Zoom
November 3, 2022

ATTENDEES: Charlie Robbins (President), Jeremy Wiedemann (Vice President), Maynard Dixon (Treasurer), TJ Doyle (At-Large Member), Amy Steliga (On-site Manager), Candace Lewis (Cardinal Management), and approximately 13 co-owners. Susan Hunchar (Secretary) was absent.

CALL TO ORDER AND INTRODUCTION OF BOARD

The President called the meeting to order at 7:00 p.m. It was established that a quorum (34.9%), defined as at least 25%, was present by proxy and electronic vote. The board was introduced.

APPOINTMENT OF THE PARLIAMENTARIAN

TJ Doyle was appointed parliamentarian. Robert's Rules of Order would be followed.

PROOF OF NOTICE OF MEETING

The President and management agent reported that the notice of the annual meeting of the Fairlington Glen Council of Co-Owners was mailed on or about October 10, 2023, to all co-owners of record in accordance with the Virginia Condominium Act and also delivered via email.

PRESIDENT'S REPORT

The President reported that the Glen had stayed on budget and avoided major disasters while continuing to perform maintenance on our aging infrastructure and contributing to reserves while managing through the ongoing COVID pandemic. The President noted that costs continue to rise and will impact us in the upcoming year. In closing, the President communicated that there were on-going security issues that the Glen will need to continue to monitor and urged residents to contact authorities if they see something.

2023 BUDGET PRESENTATION

The Treasurer summarized the board's proposed budget for 2023 and explained why he believes the Glen should continue its progress toward fully funded reserves. The Treasurer explained the planned 4.5% increase in association dues and explained what was driving the increase. The Treasurer also answered resident questions on the details of what was driving the increase and when an updated reserve study would be completed.

PRESENTATION OF BOARD CANDIDATES

The President named himself as the one candidate for the one vacant board position.

VOTE ON 2023 BUDGET, CANDIDATES and 2021 MINUTES

The ballots were all collected in advance via mail and online.

COMMITTEE REPORTS

Lori Derkey reported on the Pool Committee. Lori noted that the pool had a successful year and the contractor was working on a bid for required repairs. The committee was also working on a proposal for furniture replacement and believed that there would be funds available in the pool committee budget because there were no community pool parties in 2022. Lori also noted that the committee is looking for a volunteer to plan future parties in the 2023 season.

The president gave summaries of the other committees and communicated that volunteers are always appreciated as these committees only exist based on the work of volunteers.

OLD BUSINESS

None reported

VOTE ON THE 2023 BUDGET, CANDIDATES AND THE 2021 MINUTES

The On-site Manager announced the results of the vote for the 2023 budget, board of directors and approval of the 2021 annual meeting minutes.

- 1) The 2023 budget was approved by a vote of 29.8% of voting interest (85.8% of votes cast)
- 2) Charlie Robbins was elected by a vote of 31.7% of voting interest (94.5% of votes cast)
- 3) Minutes of the 2021 annual meeting were approved by a vote of 32.4% (96.2% of votes cast)

The meeting was adjourned by the President at 7:48 p.m.

Respectfully submitted,

Jeremy Wiedemann
Vice President