

The Glen Echo

Newsletter of Fairlington Glen

October 2024

Valuable Resale, Refinance, and Payment Info

Cardinal Management Group, LLC our property management company, and the Fairlington Glen Board of Directors have put together some valuable information to better assist you when selling or refinancing your home. Also, if you just purchased and want to know how to make monthly association dues payments or if you're an existing co-owner who wants to simply change your method of payment, then there's a link for help.

You may want to save this page as a reference. Following these directions will save you a great deal of time versus calling Cardinal Management Group and/or emailing our property manager and onsite manager.

<u>SELLING & NEED TO ORDER DOCUMENTS</u> - If you are selling your unit, Virginia law requires you to provide resale disclosure documents to potential purchasers. Either you or your realtor will need to order these documents from our property management company. Resale documents can be ordered by clicking this link: https://cardinalmanagementgroup.condocerts.com/resale/.

<u>REFINANCING</u> - If your lender requires documents from the association, please provide them with this link: https://cardinalmanagementgroup.condocerts.com/resale/.

If you are refinancing and need a copy of your statement or proof of how much you pay monthly to the association to provide your lender, please email accounting@cardinalmanagementgroup.com. In the email subject line, please put "Fairlington Glen - (your unit's address)." Your email should state that you are refinancing your home and asking for a copy of your statement showing how much you pay in association assessments.

<u>LOOKING FOR PAYMENT INFORMATION?</u> - If you are a new co-owner in Fairlington Glen and wish to set up your monthly payment method OR if you wish to change your existing method of paying your monthly association dues, please follow this link: https://www.cardinalmanagementgroup.com/make-payments.

You are also encouraged to check out the January 2024 edition of this newsletter, found on our website at https://www.fairlingtonglen.com. On pages 4 & 5 you'll find a schedule of monthly fees for 2024, an article on how to pay those fees, and an agreement for pre-authorized payments form.

Hope you find all of this helpful!

The *Glen Echo* is published monthly. Our editor is always looking for ideas or input. Please email him at <u>jasonyianilos@yahoo.com</u>.

The *Glen Echo* is published online each month on the Glen website, at https://www.fairlingtonglen.com. To be notified by email when the latest edition is published, with a link to the newsletter, sign up for Glen Alerts via the Glen's website. Your email address will only be used for official Glen business.

Latest News From the Board

The Fairlington Glen Board of Directors held their monthly meeting on Tuesday, September 10, 2024. Here are some of the highlights.

APPROVED

Moved to ratify the earlier unanimous email vote to approve the distribution of Restoration Engineering, Inc.'s concrete damage report to Dominion Paving.

Moved to ratify the earlier unanimous email vote to approve the extension of pool hours for 2024.

NOTES

The Treasurer began the discussion on the USI Insurance Renewal Packet. [Note for the record: the less expensive *Option 2* proposal in the renewal packet would cost a total of \$223,824 for the policies included in that Option.] After discussion, it was agreed that voting on the renewal packet be postponed until Board Vice President Wiedemann has had a chance to complete his investigation of possibly lower cost packages, and which time voting can be accomplished by e-mail. The Treasurer then urged Board members to consider whether we should reduce the \$223,824 total cost by eliminating the \$2,534 premium for terrorism coverage.

The Board has asked Cardinal for a proposal for a project manager (from Cardinal) to oversee the Glen's fencing replacement project from start to finish. We are waiting to hear what hiring out this position may cost. There have been no Glen volunteers to serve as a project manager.

Cardinal will schedule an inspection of the tot lot equipment.

The Pool Committee noted this was one of their smoothest running seasons due in part to the consistency of this year's lifeguards.

NEXT MEETING

The next monthly Board meeting is scheduled on Tuesday, October 8, 2024, at 6:30pm. The meeting will be held virtually via Zoom. Details to access the meeting will be announced closer to the date.

SAVE THE DATE!



The Glen's Annual Meeting will be Thursday, November 7, 2024, at 7:00pm.

All co-owners and residents are invited to attend.

The meeting will be held online via Zoom / Access info to be announced.

Annual Meeting Mailer Coming

By October 4, 2024, we will have mailed the Annual Meeting package to all co-owner addresses that we have on file. When you get this package, please open it immediately and vote - either electronically or by paper proxy. Please vote without delay.

Please do not put the mailer into a pile of papers where it will be forgotten. We absolutely must make quorum for the Annual Meeting to occur. All sorts of bad things can happen if we cannot reach quorum, ending with the placement of our residences into receivership.



ATTENTION CO-OWNERS: PLEASE VOTE IN THE GLEN ELECTION!

The Glen's quorum requirement is only a tiny 25% of co-owners, yet we sometimes struggle to reach quorum and often do not find out whether we've made quorum until we are uncomfortably close to the meeting date. We need to do better, and we can!

Log-in to the Glen's Annual Meeting



The Glen's 2024 Annual Meeting will be held on Thursday, November 7, 2024, at 7:00pm. As in the last four years, we will be holding our 2024 Annual Meeting online, using the Zoom app. Log-in begins at 6:30pm. Instructions on how to log-in to this meeting will be provided in the meeting package described in the article above.

Because the meeting will be held online, voting will be different than it was in the past, when we could vote, or

turn in proxies, in-person at our meetings in the Fairlington Community Center. Once again, this year we will have to vote *before* the day of the online Annual Meeting. Here is how it will work:

- we will first vote online or by mailed proxy by the required deadlines (to be announced in the mailed meeting package); and
- then, on November 7, 2024, we may log-in to the Annual Meeting on Zoom at 7:00pm to hear the results of the voting, to have questions answered by the Board, and to dialog with each other.

More detailed instructions on how to vote and voting deadlines will be included in the October Annual Meeting package, which once again will be mailed to all coowners.

The Board of Directors will be holding a drawing sponsored by Cardinal Management Group, LLC, to award a \$25 Visa gift card to two homeowners who vote by e-voting or proxy and two co-owners in attendance (virtually).

Fairlington Glen Council of Co-Owners ANNUAL MEETING

Online Via Zoom Thursday, November 7, 2024 Online Registration Begins 6:30pm Meeting Begins 7:00pm

AGENDA

- 1. call to order by the pre-meeting Glen President Charlie Robbins;
- 2. introduction to the pre-meeting Board members;
- 3. appointment of Parliamentarian;
- 4. announcement of: (a) who verified quorum and results; (b) where the evidence of quorum and votes may be inspected; and (c) for how long;
- 5. proof of notice of meeting and quorum;
- 6. President's report Charlie Robbins;
- 7. Treasurer summarizes and answers questions about 2024 budget -- Maynard Dixon;
- 8. committee reports;
- 9. voting results announced for 2025 budget, Board candidates, and 2023 Annual Meeting minutes;
- 10. introduction to elected Board members;
- 11. question and answer period; and
- 12. adjournment.

PROPOSED 2025 MONTHLY ASSESSMENT SCHEDULE

The fee schedule in the table below is derived by taking the revenue to be raised from assessment income alone in 2025 (\$2,066,307), multiplying it by the ownership percentage of each model, dividing by 12, and rounding to the nearest dollar. Due to rounding, the percentage changes in assessments experienced by differing unit types may differ year-to-year from the overall average percentage change in dues revenue (8.0% in 2025), but the differences will not accumulate:

Unit Type	% Ownership	2024	2025
Arlington	.00379	\$604	\$653
Barcroft (I)	.00243	\$387	\$418
Barcroft (E)	.00250	\$399	\$430
Braddock (I)	.00195	\$311	\$336
Braddock (E)	.00202	\$322	\$348
Clarendon (I)	.00297	\$474	\$511
Clarendon (E)	.00304	\$485	\$523
Dominion	.00351	\$560	\$604
Edgewood (I)	.00263	\$419	\$453
Edgewood (E)	.00270		
		\$430	\$465

Why Reserves are So Important



Equipment and major components (like the roofs, parking lots, and even fences) must be replaced from time to time, regardless of whether we plan for the expense. We, of course, prefer to plan and set aside the funds now, which is part of the Board's fiduciary responsibility to the community.

Reserve funds are not an extra expense. They provide for major repairs and replacements that we know will be necessary at some point, and these costs must be shared by every co-owner. Reserve funds minimize the need for special assessments or borrowing.

In its nearly 49-year history as a condo association, the Glen has never had a special assessment.

Maintaining adequate reserves is an absolute necessity in Fairlington Glen or in any aging condominium association. Plus, healthy reserve funds enhance resale values.

Most co-owners probably don't realize, but the Glen is a business that must run like any other business. There's an annual budget. There are annual operating expenses such as insurance, payroll, pool operations, snow removal, landscaping, trash removal, pest control, water & sewer, electricity for common area lights, and even legal bills.

In addition to the general operating expenses, the Glen Board is faced with major expenditure decisions regarding the community's aging physical plant. With the help of a reserve study, which is a comprehensive architectural and engineering review of the entire Glen, the Board has guidelines to help determine the level of reserves needed to meet replacement needs. In fact, Virginia requires condo associations to undergo an updated reserve study every five years. The Glen's last reserve study was undertaken in 2023.

Money deposited in our reserve funds is collected from co-owners who pay a monthly condo association fee. That monthly assessment funds both the reserves and our general operating expenses. The Glen's ultimate goal for reserves is to be fully funded.

As operating expenses rise and the need to contribute increased amounts to reserves rises, it becomes important to generate more income for the community. As a result, that's why assessments must rise by a small percentage each year. As you can tell, it's important to have a budget that meets the community's annual needs and a reserve fund that meets our needs when those needs arise.

For a thorough discussion of the Glen's reserve funding needs, see the Treasurer's article on the Board's proposed 2025 budget in the August 2024 special edition issue of this newsletter.



Trends in Reserve Financing

According to an article in a trade publication (found by Board Vice President Jeremy Wiedemann), DC Metro high-rise buildings allocate an average of 32% of their annual budget to reserve funds.

Two trends are shaping reserve contributions in high-rises: One is new legislation in the wake of the building collapse in Surfside, FL in 2021. The other trend points to board mem-



bers proactively increasing contributions with a heightened awareness of best practices. That was observed in the DC Metro, with 32% of budgets allocated to reserves. In these markets, boards are boosting reserves with two factors in mind: the property's life cycle, anticipating higher expenses for buildings from the early 2000s-2010s over the next decade, and a forward-thinking approach to rising material and labor costs.

In the Glen's 2025 budget, 36% of the budget would go for reserve contributions, including the contingency reserve that protects our operating fund.

Treasurer Maynard Dixon believes that this percentage comparison is useful. While high-rises typically have certain replacement needs that are not shared by garden-style residences like the Glen, such as elevators, they are typically not responsible for replacing extensive below-slab sewer lines and buried power and water lines; and their roof replacement needs are far lower. Moreover, the Glen's contributions reflect an effort to eliminate lack of full funding due to underfunding in prior decades.

Reminder About Political Signs



Election Day is coming - Tuesday, November 5, 2024. On the ballot will be the offices of U.S. President, U.S. Senate, U.S. House of Representatives (8th District), County Board (1 seat, ranked choice voting style), School Board (2 seats), a Virginia Constitutional amendment, and several bond questions.

Candidates of all parties will use campaign signs to spread their messages and catch your eyes.

Please note, in Fairlington Glen our Handbook provides specific rules for the display of political signs, and we ask you to observe them strictly - for the sake of avoiding post-election visual clutter and maintenance problems, and encouraging orderly political expression during elections. In the Glen, political signs are not permitted in the common areas; however, a single political sign per unit may be displayed in a window for 31 days before an election and must be removed within five days after the election. Arlington County prohibits political signs in the County property between the street and the sidewalk.

Why Professional Management is Needed

There's a lot more to managing a community association effectively than you may actually realize. It's not just property management; it's also about governance - enforcing rules, conducting elections, and more.

Your home and your ownership interest in the common area elements of the Glen represents a huge asset - possibly your largest asset. Doesn't it make sense to have a knowledgeable, trained professional community association manager watching out for your interests? Of course it does. Consider all that professional managers have to offer:

- Professional managers must be aware of many laws and regulations real estate, corporate, and labor laws; federal laws and state statutes and government regulations.
- Professional managers must have a working knowledge of finances, accounting, budget preparation, taxes, and insurance.
- Professional managers must have strong personnel management skills that include hiring and supervising contractors and staff.
- Professional managers must work and communicate effectively with residents, resolve disputes, and facilitate communications.
- Professional managers must have a keen understanding of property maintenance that includes landscaping repairs & replacements, facilities upkeep, and mechanical maintenance.
- Professional managers coach and mentor the Board members who govern the association. They help conduct meetings, supervise elections, and ensure compliance with governing documents. Governance is one key area where property management and community management differ.

The Glen is proud to have a solid working relationship with Cardinal Management Group, LLC, which employs both our Property Manager Candace Lewis and our Onsite Manager Amy Steliga.



Glen's Onsite Staff Duties



The Glen is fortunate to have two long-time, dedicated onsite staffers, Nelson & María.

Candace Lewis and Amy Steliga, the Glen's property manager and onsite manager respectively with Cardinal Management Group, LLC, often get questions from Glen co-owners and residents regarding the duties of the Glen's two employees, Nelson Ordoñez and María Castro. This article will outline some of their day-to-day tasks.

Onsite staff hours are Monday thru Friday from 6:30am to 3:00pm, with 30 minutes for lunch. Sometimes after-hours emergency duty is necessary. Each employee is experienced in general maintenance including carpentry, electrical, plumbing, drywall, painting, general brickwork, and roofing. They are supervised by the property

and onsite managers, but they are not employees of Cardinal Management. Rather, each is employed by the Glen.

General duties include:

- Preventative maintenance gutter cleaning, lateral cleanouts of sewer lines as needed, painting of the 16 court driveways every two years, cleaning & upkeep of the B Building common area hallways, and cleaning & upkeep of the common area grounds, including trash removal.
- Routine/call-in maintenance repair & maintain carriage lights in all 16 courts, repairing/replacing of wood fences, repairing/replacing of exterior wood surfaces/gutters, repairing/replacing shutters, and removing snow (including placing ice melt/sand as needed) on courtyard sidewalks, Arlington County sidewalks, and sidewalks around the pool.
- Inspect the property continuously and report to the Board of Directors on possible problems that need to be addressed proactively. Advise the Board when outside contractors may be needed.
- Respond quickly to residents' requests/complaints regarding maintenance. Communicate with the management agents as needed.
- Be available for after-hours emergencies such as snowstorms and sewer line backups.

The following areas are contracted out and not handled by Nelson & María: swimming pool facility, household trash removal, cycled exterior painting, landscaping, sidewalk repairs, long-term repairs (roofs, parking lots, tennis courts, etc.), snow removal & sanding of the court parking lots, and sewer replacement.

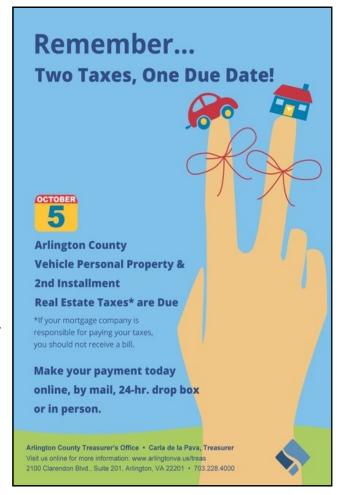
County Vehicle, Real Estate Taxes Due

Just a reminder that Arlington County has two tax deadlines on October 5.

Both the vehicle personal property tax and the second installment of the real estate tax are due to the Arlington County Treasurer's Office by Saturday, October 5, 2024.

- Pay online at https://capp.arlingtonva.us.
 Use the "make a payment" link or create a CAPP profile.
- Mail your check to Arlington County
 Treasurer, P.O. Box 1754, Merrifield, VA
 22116-1754. Payments must be postmarked by 10/5 to avoid late fees or penalties.
- Drop off a check in the 24-hour drop box at the corner of Clarendon Blvd. and N. Adams Street in Arlington.

For more information, call Arlington County at 703-228-4000.



Change a Life; Help a Child Learn to Read



The Alexandria Tutoring Consortium (ATC) is helping first and second graders learn to read, and they need you.

Volunteer tutors commit to working with a student once or twice a week, October through May, at

one of four nearby Alexandria elementary schools. ATC provides training, weekly materials, and ongoing support. No experience is necessary.

This may be especially perfect for retirees and individuals with flexible work schedules. As a tutor, you will make a huge difference for your student.

For more information, contact Alexa Allmann at <u>aallmann@alexandriatutors.org</u> or go to https://alexandriatutors.org.

Arlington County's Fall E-CARE is October 5



Arlington County will host its fall Environmental Collection and Recycling Event (E-CARE) on Saturday, October 5 from 8:30am to 3:00pm (rain or shine) at Wakefield High School, 1325 S. Dinwiddie Street. This biannual environmentally friendly drop off event allows Arlington residents to quickly and safely dispose of household hazardous materials and electronics.

If possible, please place materials for dropoff in the clean trunk or bed of your vehicle.

Participants are asked to enter via S. Columbus Street at S. George Mason Drive and follow the signs to the E-CARE site, where they can drop off items.

Keep in mind that E-CARE is only available for personal use by Arlington County residents, who may be asked to show ID. Business and commercial waste will NOT be accepted.

Here's a list of materials that will be accepted:

Automotive fluids Lawn & garden chemicals

Batteries Mercury

Car care products Paint (25-can limit)

Compact fluorescent light bulbs Photographic chemicals

Corrosives (acids/caustics) Poisons (pesticides)

Fire extinguishers Printer ink/toner cartridges

Flammable solvents Propane gas cylinders (hand-held or larger)

Fluorescent tubes Small metal items

Fuels/petroleum products Swimming pool chemicals

Household cleaners

Unacceptable materials include asbestos, explosives & ammunition, freon, medical wastes, prescription medications, radioactive materials, and smoke detectors.

Bicycles will not be collected at this event. For more information, call 703-228-6570.

Help Make Monthly Paper Shredding More Efficient

As many know, Arlington County offers free monthly paper shredding at its Earth Products Yard at the Trade Center, 4300 29th Street S., from 8:00am to noon on the first Saturday of the month (barring holiday weekends or cancellations). However, since the hours of this monthly event were reduced as of July 1, 2024, there have been big crowds and long waits.



Here are some things that you can do to help streamline the process:

- 1. Follow the limit of two boxes (no larger than 18 in. x 11 in. x 10 in.) or two paper bags per customer.
- 2. Manage your paper waste at home. If your documents do not have personally identifiable information, they can be tossed in the recycling bin for weekly recycling.
- 3. Reduce the amount of junk mail that you receive at home by signing up for a free Catalog Choice account. Find more information at https://www.catalogchoice.org.

Thanks for your understanding and patience, and thank you for helping to make free monthly paper shredding more efficient.

The next event is Saturday, October 5 from 8:00am to noon. For more details, call 703-228-5000.

Daylight Saving Time to End Soon

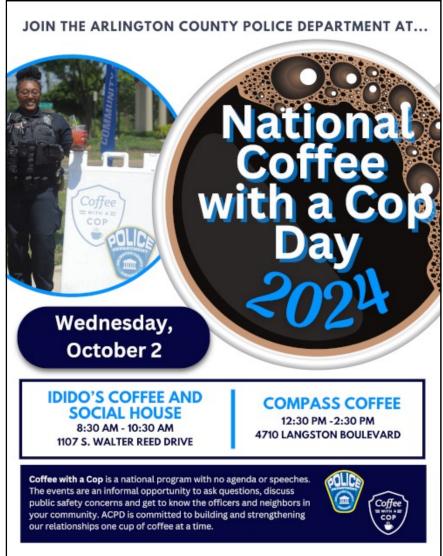


Fall is here, and the days are quickly getting shorter. Not only will we continue to lose a bit of daylight each day thru December 21, but soon it will be time once again to change our clocks.

Daylight Saving Time, which began on the second Sunday in March, ends on the first Sunday in November. This year the date is Sunday, November 3. You are reminded to set your clocks back one hour at 2:00am, which gives you an extra hour of sleep.

As we get ready to return to standard time next month, this is also a great time to check/replace the batteries in your smoke detectors.

Celebrate Coffee with a Cop Day



Wednesday, October 2 is National Coffee with a Cop Day, and the Arlington County Police Department's Community Engagement Division is hosting two events to celebrate community/police relations.

These morning and afternoon events are welcome to all and are a great informal engagement opportunity to ask questions, voice concerns, get to know neighbors and meet officers from different sections of the department.

The Arlington County Police Department is committed to developing and maintaining strong relationships with those they serve as a vital component to ensuring the public's trust. They work proactively to engage with all

who live, work, or visit Arlington County. Coffee with a Cop provides a unique opportunity to build these partnerships, one cup of coffee at a time.

National Coffee with a Cop Day will be celebrated at the following locations and times on Wednesday, October 2:

8:30am - 10:30am

Idido's Coffee and Social House - 1107 S. Walter Reed Drive

12:30pm - 2:30pm

Compass Coffee - 4710 Langston Boulevard

Important 2024 Election Day Information



Election Day is Tuesday, November 5, 2024. Polls will be open from 6:00am to 7:00pm in Virginia. Registered voters in the Glen are in precinct 112, so the polling place is the Fairlington Community Center, 3308 S. Stafford Street.

Early (in-person) voting is already underway through November 2. Arlington County voters can use any of four early voting locations. See the September issue of the *Glen Echo* for early voting locations with their scheduled dates and times or visit https://vote.arlingtonva.gov/Home.

Please remember to bring your acceptable ID to vote.

On the ballot will be the offices of U.S. President, U.S. Senate, U.S. House of Representatives (8th District), County Board (1 seat, ranked choice voting style), School Board (2 seats), a Virginia Constitutional amendment, and several bond questions.

There may be lines when you check in on Election Day, especially early in the morning and late in the afternoon. Please be patient and give yourself plenty of extra time. In fact, you may want to look at a sample ballot ahead of time. Go to https://vote.arlingtonva.gov/Elections.

Remember, in Arlington County we vote a paper ballot. Once you mark your ballot, you will feed it into a scanner (that is NOT connected to the internet) that will tabulate your vote and take a picture of both sides of your ballot. So, there's both an electronic copy and a paper copy to be used as a back up.

The deadline to update your address or register to vote for the November 5 election is Tuesday, October 15, 2024.

All voters are eligible to vote a mail ballot, but voters must request a mail ballot by Friday, October 25, 2024. Mail ballots returned by mail must be postmarked on or before November 5, 2024, and received by 12:00pm on November 8, 2024.



Fairlington Glen Contact List (October 2024)

BOARD OF DIRECT	ORS
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President	Charlie Robbins	3534 S. Stafford	703-907-9842	cbrobbins63@gmail.com			
Vice President	Jeremy Wiedemann	4172 S. 36th	323-434-3260	jmwiedemann.fairlington.glen@gmail.com			
Treasurer	Maynard Dixon	4316 S. 35th	703-909-4562	maynarddixonjr@gmail.com			
Secretary	Seth Theuerkauf	4132 S. 36th	252-723-9513	seth.fairlington.glen@gmail.com			
At Large	TJ Doyle	4134 S. 36th	202-306-5291	tj.doyle.fairlington.glen@gmail.com			
COURT REPRESENTATIVES GROUP (CRG) / Chair Michael Wells (Court 7)							
1 (27 units)	Suzanne Wible	3509A S. Stafford	301-751-2155	sfwible@hotmail.com			
2 (26)	Thora Stanwood	3551 S. Stafford, #A1		thorastanwood@gmail.com			
3 (27)	Tina Collier	3581 S. Stafford, #A1	864-325-9004	tinagirl51@yahoo.com			
4 (23)	Elizabeth Dreazen	4133 S. 36th	847-208-0198	edreazen@aol.com			
5 (17)	Florence Ferraro	4118 S. 36th, #B2	703-927-6950	fdferraro1@verizon.net			
6 (24)	Jeremy Wiedemann	4172 S. 36th	323-434-3260	jmwiedemann.fairlington.glen@gmail.com			
7 (16)	Michael Wells	4208 S. 36th	571-429-1018	mike_8453@yahoo.com			
8 (16)	Chris Bell	3617 S. Taylor	850-723-5814	bellcrt@yahoo.com			
9 (22)	Roxanne Sykes	3513 S. Utah	703-567-4865	roxannesykes@comcast.net			
10 (25)	Carol Goodloe	4343 S. 36th	703-232-5142	cagoodloe@comcast.net			
11 (22)	VOLUNTEER NEEDED						
12 (22)	Lori Derkay	3566 S. Stafford	703-379-2895	lori.derkay@outlook.com			
13 (23)	Charlie Robbins	3534 S. Stafford	703-907-9842	cbrobbins63@gmail.com			
14 (14)	Ellen McDermott	4206 S. 35th	703-575-7864	ellenmcdermott@yahoo.com			
15 (36)	Mike Hahn	4270 S. 35th	703-578-3138	mhahn10262@cs.com			
16 (12)	Maynard Dixon	4316 S. 35th	703-909-4562	maynarddixonjr@gmail.com			
COORDINATO	ORS and COMMITTEE	<u>CHAIRS</u>					
Archivist /Finance	e Maynard Dixon	4316 S. 35th	703-909-4562	maynarddixonjr@gmail.com			
Basketball	Patrick Murray	4144 S. 36th	703-945-5224	pgmurray@att.net			
Safety & Security				fairlingtonglensecure@gmail.com			
Glen Echo	Jay Yianilos			jasonyianilos@yahoo.com			
Landscape	M. Joy Bickelhaupt		703-203-0583	joy.bickelhaupt@gmail.com			
Pool (co-chairs)	uirs) Lori Derkay - 703-379-2895 lori.derkay@outlook.com / Carol Goodloe - 703-232-5142 cagoodloe@comcast.net						
Tennis (co-chairs) Carol Goodloe - 703-232-5142 cagoodloe@comcast.net / Sandy Thurston - 703-244-2761 sandy2swim@gmail.com							
Variance	Greg Lukmire	4234 S 35th	703-795-5865	glukmire@verizon.net			
Onsite Staff	María Castro and Nelson Ordoñez 703-820-9567 <u>fairlingtonglenstaff@hotmail.com</u>						
Property Manager	er Candace Lewis, Cardinal Management 703-565-5244 <u>c.lewis@cardinalmanagementgroup.com</u>						
Onsite Manager	Amy Steliga 703-820-9567 <u>a.steliga@cardinalmanagementgroup.com</u> (Amy's office hours: Monday, Wednesday, & Friday telework AND Tuesday & Thursday 9:00am-1:00pm)						

EMERGENCY NUMBER (after business hours and on weekends and holidays) 703-569-5797

NOTE: The Glen does not retain contractors for, or allow staff to undertake, repairs that are a co-owner responsibility under its By-laws (such as sink backups), absent emergency where the co-owner is unable to act (disabled, out-of-town, etc.).

October 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	Resh HASHANAN	3	4	5 Bulk Trash Pick Up
6	7	8 Board Meeting 6:30pm	9	10	11 YOM KIPPUR WISHOUTAGE WAG GOODES	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31 WARPY WALLOWEEN		

November 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 Bulk Trash Pick Up
FALL BACK	4	5 VOTE	6	7	8	9
10	11 THANK YOU VETERANS	12 Board Meeting 6:30pm	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28 HAPPY THANKSGIVING	29	30